



County Information – State Board of Equalization Appeal

Please complete this form in its entirety. The information provided will be taken into consideration when investigating and reaching a conclusion regarding the appeal presented. To provide ample time for investigation, all information to support the appeal (property information, pictures, income information, etc.) must be received by August 1, 2024. Please provide one questionnaire per property.

Please email or mail any supporting documentation to:

propertytax@nd.gov

or

The Office of State Tax Commissioner, Attn: Property Tax,
600 E Boulevard Ave., Bismarck, ND 58505-0599.

Information for Property Referenced in Appeal:

Owner Name:

Address:

Township Name (if applicable):

Parcel ID: Various (Included in File Share)

Legal Description: Various (Included in File Share)

****This information should provide a calculated breakdown associated with the subject property.***

City/County Official Contact Information:

Name: Paul Fracassi

Address: PO Box 2806

Phone Number: 701-241-5616

Email Address: Fracassip@casscountynd.gov

Answer the questions below that apply to the appeal:

Was the appellant sent a notice of increase letter from the city/township? (use drop-down for all that apply)

Choose One Township/City Equalization Meeting

Choose One County Equalization Meeting

Choose One

Appellant did not have any properties requiring a notice for 2024.

At which meeting(s) did the Appellant present the appeal? (choose all that apply)

Township/City County N/A

**Please note NDCC § 57-13-04.3(a)(1)(2) requires appellants to appeal to the State Board of Equalization must have applied to both local and county boards.*

Minutes from all levels of equalization meetings: Choose One

Please attach or email (propertytax@nd.gov) the following:

1. All property record cards for the subject property (**This information should provide a calculated breakdown associated with the subject property.*)
2. Comparable property information and corresponding property record cards
3. Copies of the notice of increases with dates clearly noted
4. Any evidence to validate the assessment appealed
5. Minutes from all levels of equalization meetings as applicable

Appeal Process:

- 1.) Appellant notifies the Property Tax Division of intent to appeal.
- 2.) Submit this form and all applicable documentation to propertytax@nd.gov by the date specified above.
- 3.) The State Board of Equalization meets on the second Tuesday in August to examine and compare the returns of the assessment of taxable property as submitted by North Dakota counties. This is locally assessed property. The board equalizes the property so that all assessments of similar taxable property are uniform and equal throughout the state. During this meeting, tax directors or other representatives from a county will speak, along with city representatives, and individual taxpayers.
- 4.) After the State Board meeting, your case will be assigned, and staff will reach out to schedule an onsite review of the property (when deemed applicable). While an interior inspection of the property is not required, interior reviews may affect the consideration of value. If denied an interior review, we will assess from the exterior only. Staff will not be allowed to enter the property without the owner or a representative present.
- 5.) Generally, by the first Thursday of October, the property tax division staff will present their findings to the State Board of Equalization with a recommendation. The board deliberates and votes. You can attend this meeting; however, public comments are not accepted.



PIN: 02-2000-00250-000, 02-2000-01100-000 &
02-2000-1240-000

Address: 207 91/2 Ave W, 943 2nd St W & 818 1st St

Owner: Sheyenne Terrace Townhomes LLP

SF/ Land: 350,553sf

Year Built: 1970

SF/ Buildings: 104,512sf / 17 Bldgs.

of Apt Units: 88

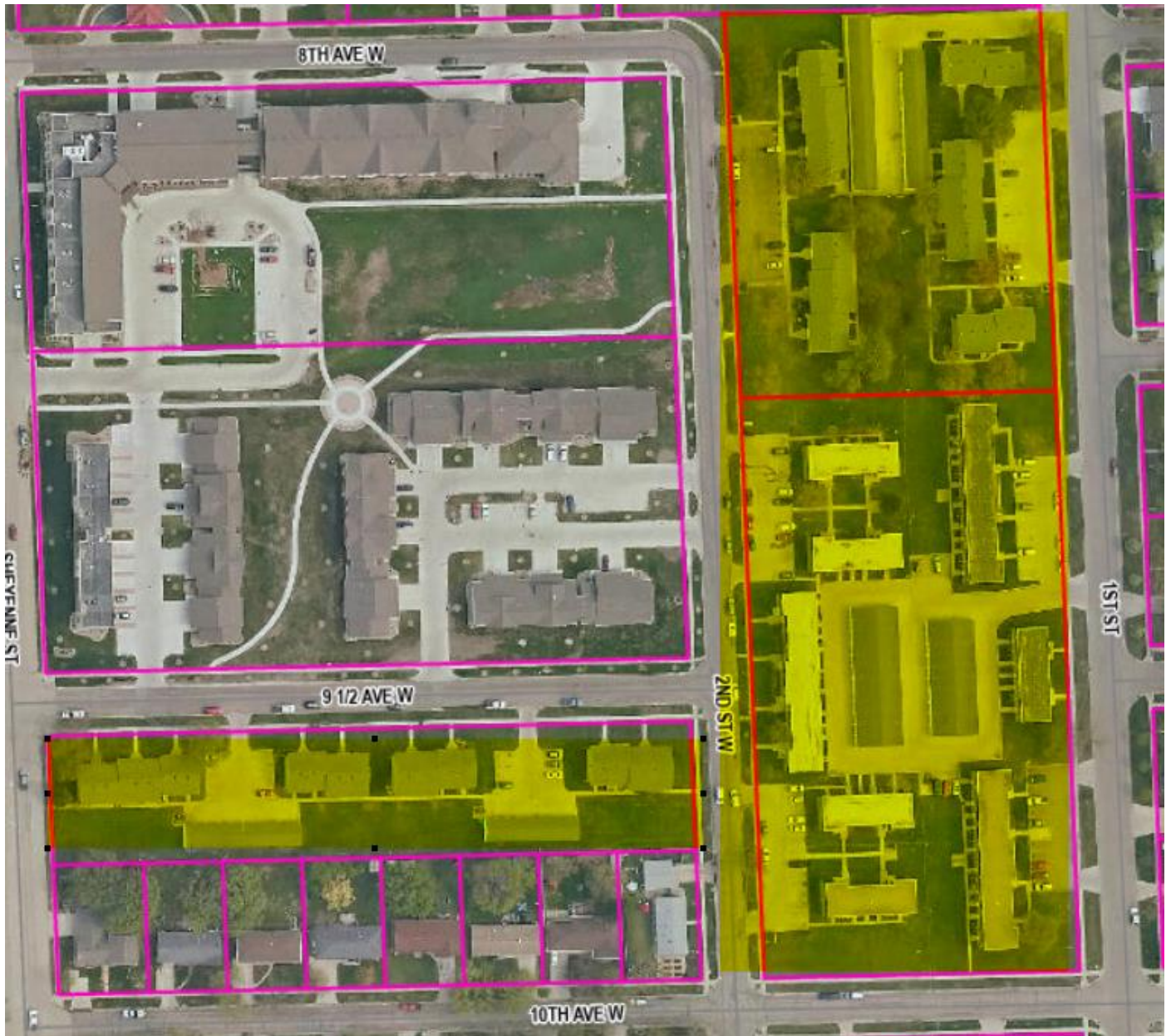
CBOE A24 Recommended Value: \$5,753,200 or \$65,377/unit.

Applicants Requested Value: \$5,408,040 or \$61,455/unit.

Property Notes: This property has 88 townhome style units over 3 parcels with 17 buildings comprised of 4, 6 and 8 plex. There are 2 story units with 2, 3 and 4 bedrooms with basements and detached garages and onsite parking spots. These properties have gas forced air heat and central air. Tenants pay for their own utilities.

CBOE Appeal Summary: The applicant's income and expenses statements as basis for the requested value of \$61,455/unit. This property was reduced at the local level from \$74,000/unit to \$65,377/unit due to concerns with age and condition. Similar townhome style properties are assessed at \$66,000-\$69,000/unit. We feel the \$65,377/unit value is fair and equitable.

Recommendation: No change for 2024



SHEYENNE TERRACE

COMPARABLE ASSESSED

PARCEL	ADDRESS	YR BUILT	UNITS	ASSESSED VALUE	\$ PER UNIT
02-2000-00250-000	207 9 1/2 AVE W	1970	18	\$ 1,198,300	
02-2000-01100-000	943 2ND ST W	1970	44	\$ 2,876,600	
02-2000-01240-000	818 1ST ST	1970	26	\$ 1,678,300	
TOTALS			88	\$ 5,753,200	\$ 65,377

WEST FARGO TOWNHOME STYLE APARTMENTS

PARCEL	ADDRESS	YR BUILT	UNITS	ASSESSED VALUE	\$ PER UNIT
02-3061-00035-000	470 23RD ST E	1992	20	\$ 1,329,623	\$ 66,481
02-1394-00015-000	625 23RD ST E	1997	22	\$ 1,520,600	\$ 69,100
02-1380-00050-025	580 23RD ST E	1999	20	\$ 2,160,000	\$ 108,000



West Fargo Board of Equalization
West Fargo City Hall Commission Chambers
800 4th Ave E, West Fargo, 58078
Tuesday, April 9, 2024 5:30 PM

Agenda

1. Call to Order

The West Fargo Board of Equalization meeting was held in the in the City of West Fargo Commission Chambers on Tuesday, April 9, 2024.

2. Roll Call

Commission President Bernie Dardis was present. Commissioner Brad Olson was present. Commissioner Mark Simmons was present via Zoom. Commissioner Roben Anderson was present. Commissioner Mandy George was absent. 4 of 5 Commissioners were present, there was a quorum.

3. Approve Order of Agenda

Commissioner Olson moved and Commissioner Anderson seconded to approve the order of the agenda. Commissioner Simmons, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion was declared carried

4. Approve Minutes of April 11, 2023 and April 17, 2023

Commissioner Simmons moved and Commissioner Olson seconded to approve the minutes of April 11, 2023 and April 17, 2023. Commissioner Simmons, Dardis, Olson and Anderson vote aye. No Commissioners present voted nay, the motion was declared carried.

5. 2024 Equalization Report -- Nick Lee, City Assessor

Nick Lee, City Assessor presented his 2024 Equalization Report to the Board of Equalization.

A list of property owners that had submitted an appeal prior to the meeting was presented to the Board of Equalization. This will be recorded as submitting an appeal during the hearing and will give them an option to appeal at the County if they so choose.

6. Public Comment

There was one member of the public that spoke during this time.

7. Request to Approve the Values

Commissioner Olson moved and Commissioner Anderson seconded to approve the values as submitted by the city assessor on the properties that were not appealed, with authorization to review the properties on the appeals sheet, with the resulting values sent to the County. Commissioner Simmons, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion was declared carried.

8. Adjourn

Commissioner Simmons moved and Commissioner Olson seconded to adjourn. The meeting was adjourned at 5:50 PM.

Bernie Dardis, Commission President

Dustin T. Scott, City Administrator

**REGULAR MEETING OF CASS COUNTY BOARD OF COMMISSIONERS
JUNE 3, 2024**

1. MEETING CALLED TO ORDER

Chairman Chad M. Peterson called the meeting to order at 3:30 PM with all members present as follows: Tony Grindberg, Duane Breitling, Jim Kapitan, Mary Scherling, and Chad M. Peterson.

2. PLEDGE OF ALLEGIANCE

Taylor Kaushagen led the Pledge of Allegiance.

3. MINUTES APPROVED

MOTION, passed

Mrs. Scherling moved and Mr. Breitling seconded that the minutes of the previous meeting be approved as written. Motion carried.

4. AGENDA, Order approved

MOTION, passed

Mr. Grindberg moved and Mr. Kapitan seconded to amend the order of the agenda with the addition of item g. Authorize raffle permit for Peace Academy to the consent agenda. Motion carried.

5. CONSENT AGENDA APPROVED

MOTION, passed

Mrs. Scherling moved and Mr. Breitling seconded to approve the consent agenda as follows: On roll call vote, the motion carried unanimously.

- a. Authorize purchase of Walk N Roll Packer from Lycox Enterprises, Inc. in the amount of \$36,640 for the Highway Department.
- b. Accept the findings and recommendations of the Cass County Planning Commission and staff and approve the final plat for Erdmann Subdivision on the condition that access to the existing property is modified to comply with the Cass County Highway Access Ordinance, as the proposal meets the goals and objectives of the Cass County Comprehensive Plan, the Cass County Highway Access Plan, the Flood Damage Prevention Ordinance, the Cass County Subdivision Ordinance, and all other applicable regulations.
- c. Grant a site authorization permit to conduct games of chance under license issued by the North Dakota Attorney General's Office on January 18, 2025, for Cass County Wildlife Club at Bonanzaville USA in West Fargo; grant site authorization permit to conduct games of chance under license issued by the North Dakota Attorney General's Office from June 1, 2024, to July 30, 2025, for the West Fargo Hockey Association at the Shooting Park in Horace, North Dakota; grant site authorization permits to conduct games of chance under license issued by the North Dakota Attorney General's Office for the period of July 1, 2024, through June 30, 2025, for Veterans, Incorporated at Bronco Bar in Chaffee, North Dakota.
- d. Approve a special event permit for Jack Nick LLC d/b/a Knickerbocker Liquor Locker to serve alcoholic beverages during the hours of 5:00 PM on June 29, 2024, to 2:00 AM on June 30, 2024, for a wedding reception/dance at 409 1st Avenue in Hickson, North Dakota; approve special event permit for Jack Nick LLC d/b/a Knickerbocker Liquor Locker to serve alcoholic beverages during the hours of 2:00 PM on July 20, 2024, to 2:00 AM on July 21, 2024, for a reunion at 409 1st Avenue in Hickson, North Dakota; approve a special event permit for Downtown Tavern d/b/a The Boiler Room to serve alcoholic beverages on June 10, 2024, during the hours of 3:30 PM to 5:00 PM for Emerging Prairie Ag Day at Grand Farm, 3729 153rd Ave SE in Wheatland, North Dakota; approve a special event permit for Downtown Tavern d/b/a The Boiler Room to serve alcoholic beverages on June 12, 2024, during the hours of 3:00 PM to 6:00 PM for Emerging Prairie Ag Day at Grand Farm, 3729 153rd Ave SE in Wheatland, North Dakota.

- e. Authorize Chair and Finance Director to sign the Quit Claim Deed and Satisfaction of Contract Deed for a tax-forfeited property located in the City of Hunter redeemed by the former owner; and authorize the Chair and Finance Director to sign the Quit Claim Deed and Satisfaction of Contract Deed for a tax-forfeited property located in the City of Fargo redeemed by the former owner.
- f. Grant permission for the Cass County Sheriff's Office to close Cass Highway 28 at various times between June 28, 2024, and July 15, 2024, for the purpose of public safety during the Red River Valley Fair in West Fargo.
- g. Approve raffle permit for Peace Academy to be held on June 12, 2024, at The Pines in Davenport, North Dakota.

6. PUBLIC COMMENT

Mr. Peterson asked for public comment and hearing none, moved on to the regular agenda items.

7. COUNTY PLANNING, Final plat approval for McIntyre Farms Subdivision approved

The Cass County Planning Commission reviewed and recommended approval of the application of the proposed subdivision located in Casselton Township, Section 32 at a public hearing on May 23, 2024. The intended purpose of the subdivision is to plat a lot for development of a local natural gas distribution facility. County Planner, Cole Hansen was present and said the application was submitted with a variance. He said the subdivision will give utility service to the nearby ethanol plant and soybean crushing plant.

MOTION, passed

Mr. Grindberg moved and Mr. Breitling seconded to accept the findings and recommendations of the Cass County Planning Commission and staff and approve the final plat for McIntyre Farms Subdivision on the condition that access to the existing property is modified to comply with the Cass County Highway Access Ordinance, as the proposal meets the goals and objectives of the Cass County Comprehensive Plan, the Cass County Highway Access Plan, the Flood Damage Prevention Ordinance, the Cass County Subdivision Ordinance, and all other applicable regulations. On roll call vote, the motion carried unanimously.

8. TAX EQUALIZATION BOARD, Convened for 2024

Chairman Chad Peterson convened the Cass County Board of Equalization for 2024. County Director of Equalization, Paul Fracassi was present and discussed the 2024 annual report. He said the taxable value for Cass County for 2024 is \$1,343,888,638, up 5.9% from 2023. He said the median value of a home in Cass County is \$328,150, up from \$320,057 in 2022. Mr. Fracassi said all information submitted by each appellant will be reviewed by the County Assessment Office and available upon request.

Equalization of Cities

The following appellants reserved their right to appeal from the City of Fargo.

Sterling Properties

Appeals were submitted prior to the hearing by Sam Jellebe on behalf of Sterling Properties for 21 apartment complexes within the City of Fargo and 4 apartment complexes within the City of West Fargo. Mr. Jellebe was present and discussed increases to insurance costs, real estate taxes, utility increases, and other expenses leading to a decreases bottom line for apartment buildings in 2023. He said due to these high expense increases and decreased cash flow, the value of the buildings presented have gone down. Mr. Jellebe said he presented the properties in groups to show support for the request and provided comparable sales from 2023. Mr. Peterson said he appreciated the large amount of

information shared by Sterling Properties as the data is helpful when reviewing the properties.

Joseph Amundson

An appeal was submitted prior to the hearing by Joseph Amundson for a property located at 1101 28th Avenue South in Fargo. The application was not present at the meeting. Mr. Fracassi said the applicant did not appeal the value at the City of Fargo Board of Equalization meeting.

Hey Look a Squirrel Revocable Trust

An appeal was submitted prior to the hearing by Hey Look a Squirrel Revocable Trust for a property located at 4355 66th Street South in Fargo. The applicant was not present at the meeting. Mr. Fracassi said the applicant did not appeal the value at the City of Fargo Board of Equalization meeting.

Enclave

An appeal was submitted prior to the hearing by Enclave for properties located at 4450 31st Avenue South, 4476 31st Avenue South, 3171 44th Street South, 4500 36th Street South, 2633 55th Street South, 5600 28th Street South, 2451 43rd Street North, and 2253 University Drive South in Fargo. Mr. Fracassi said the applicant did not appeal the value at the City of Fargo Board of Equalization meeting. Director of Finance at Enclave, Ryan Meyers, was present via Microsoft Teams and said Enclave has 47 properties in Fargo and submitted seven appeals for consideration. Mr. Meyers said increases in interest rates and expenses are outpacing rental adjustments. He said actual investment costs are higher than assessed value.

Holiday Gas Stations

An appeal was submitted prior to the hearing by Delta Property Tax Advisors on behalf of Holiday Gas Stations for properties located at 1020 19th Avenue North, 3040 25th Street South, 1902 24th Street South, 4377 45th Street South, 2755 Brandt Drive South, 1510 32nd Avenue South, 5651 36th Avenue South in Fargo and 1210 13th Avenue East and 2020 Sheyenne Street in West Fargo. The applicant was not present at the meeting.

Property Tax Resources

An appeal was submitted by Property Tax Resources for properties located at 51 North Broadway and 300 NP Avenue in Fargo and 617 13th Street Northeast, 625 13th Street Northeast, 1740 Main Avenue West, 474 10th Street Northeast, and 526 10th Street Northeast in West Fargo. Mr. Fracassi said the applicant did not appeal the value at the City of Fargo Board of Equalization meeting or City of West Fargo Board of Equalization meeting. Property Tax Resources representative, Jennifer Carruth was present via Microsoft Teams and said the presented properties are a mixture of office buildings and industrial buildings. She said the buildings are experiencing vacancy rates and expenses are outpacing income.

The following appellants reserved their right to appeal from the City of West Fargo.

PetSmart

An appeal was submitted by Pivotal Tax Solutions for a property located at 1630 13th Street East in West Fargo. Representative of Pivotal Tax Solutions, Wayne Tannanbaum was

present via Microsoft Teams and discussed comparable sales, and rental comparables to support the requested value reduction.

Autism Center

Mr. Fracassi said the Autism Center reached out to submit an appeal to the Board of Equalization. He said the Autism Center was denied a tax exemption due to a for profit portion of the organization and would like to appeal the decision. He said after discussing the issue with the State and North Dakota Century Code, the Board of Equalization at the County and State level is not allowed to weigh in on tax exemptions. Mr. Fracassi said he advised the Autism Center to go through the abatement process.

There were no additional appeals from cities.

Equalization of Townships

The following appellants reserved their right to appeal from Townships

Watson Township- Howard Rasmusson

An appeal was submitted by Howard Rasmusson for a property located at 5255 148th Avenue Southeast in Leonard. Mr. Rasmusson was present in person and discussed his concern with the increased value of his property. He said the home was built in 1980 out of used lumber for \$20,000. He said the value of his property jumped 49% from 2020 to 2021 and he made no changes to the property. He discussed the challenges with rural living such as being far from grocery stores, not having paved roads, high utility costs, and only have the option of dial up internet. Mr. Peterson said prior to 2020, there was no increase in valuation for several years. He said the large increase in 2020 was due to this and had the local assessor kept up with slowly increasing the value with the market, there would not have been such a large increase in one year.

Quinten Gibson

An appeal was submitted in person at the meeting by Brett Kapaun, Watson Township local assessor, for a property located at 5105 147 Avenue Southeast in Watson Township. Mr. Kapaun said the property was previously farm exempt and is not worth 97,000. He said the house on the property was going to be torn down and is not in good condition.

Brett Kapaun

An appeal was submitted in person at the meeting by Brett Kapaun for a property located at 4000 133 Avenue Southeast in Watson Township. Mr. Kapaun said he does not understand the tier system used by the County to value rural properties. He said the tier system is not equitable as properties that are located on a gravel road versus a paved road are valued the same. He said he also does not understand how properties are determined as agriculture land and exempt versus nonexempt.

Mr. Fracassi asked Mr. Kapaun if the request to the Board is to appeal the two properties discussed today. Mr. Kapaun said that is correct. Mr. Fracassi said the tier system was created with a model using sales allocations and other local data.

There were no additional appeals from townships.

Local Assessments

Mr. Fracassi reviewed the minutes presented from the local boards of equalization and the local assessors. He said the minutes were reviewed by the Cass County State's Attorney's Office and the State and adequate action was not taken to make adjustments provided by the local assessor. Mr. Fracassi said if the local assessors do not have their own cost manual and the ability to model a system to create equitable values, they will be required to use the county's CAMA software to ensure equitable assessments.

MOTION, passed

Mr. Breitling moved and Mr. Grindberg seconded to move all pending appeals present today into a pending status. On roll call vote, the motion carried unanimously.

MOTION, passed

Mr. Kapitan moved and Mr. Breitling seconded to approve all other non-pending approval status valuations. On roll call vote, the motion carried unanimously.

The Cass County Board of Equalization was adjourned, the Board will reconvene on June 17, 2024, at 3:30 PM in the Commission Room at the Cass County Courthouse.

9. ROAD, Cass Highway 14 Access Permit Option C approved

The Highway Department has been working with the City of Horace and the developer of Oak Valley Subdivision to come to an agreement on the proposed access location along Cass Highway 14 west of Cass Highway 17. The item was discussed by the Commission on April 15, 2024, and action was tabled to allow time to find a suitable access solution. Since the April 15 meeting the Highway Department, Developer, and City of Horace met with many adjacent landowners to discuss options. County Engineer, Tom Soucy was present and said the recommendation from the Highway Department is option C, where access is located 1,000 feet west of 73rd Street South. He said this option is the best compromise and there is sufficient distance between major intersections.

Assistant County Engineer, Kyle Litchy was present and said option A was the recommended choice in April and since then additional developers have come forward looking to develop in this area. He said Horace is growing rapidly. He said due to the rapid development, the Highway Department has added a project to the five-year road and bridge plan to add a center lane and expand the road.

Mrs. Scherling asked if a frontage road has been considered for this area to have fewer major access points. Mr. Litchy said a frontage road adds road maintenance and takes away from road right of way. He said the proposed plan and spacing is consistent with many major roads in Fargo and West Fargo.

Nathan Sittleburg of Nyhus Law Firm, representing nearby landowner, the Naseth's was present and discussed that all three options do not follow county regulations and the access permit should not be granted. He requested the Commission deny the permit. Mr. Soucy said the Highway Department does not have issues with option C and does not feel option C is compromising any county regulations. He said the area is developing faster than expected and the Highway Department is reacting as developments are coming up.

Mr. Breitling asked if the City of Horace has acted on the proposed permit. County Administrator, Robert Wilson was present and said he spoke with the City of Horace Administrator and Horace did not take a formal opinion on any options, however, indicated general concurrence with the Highway Department and option C. Community Development Director for the City of Horace was present and said he met with the Highway Department and looked at numerous conceptual options and is fine with option C as long as current access or driveways are changed at this time.

Shane Smith whose mother owns the land west of the Naseth's property was present and said the proposed plan does not follow the county's guidelines and the county should not make exceptions. He requested the county also take into account the access and parking to the cemetery near the property.

Sharon Arnold, adjacent property owner, was present and said the County should purchase the Naseth property and does not feel the Holman property should be separated. She said she favors option B.

Kathy Holman, adjacent property owner, was present and said the farm on the property has been in the family since the 1800s. She said the driveway was established in 1940 and she would like a statement in writing that the Holman driveway would not be compromised in the future. She said the Holman's are not looking to sell the farm, however, do not want to compromise future opportunities. Mr. Peterson said the driveway will not be changed unless the Holman's, as the property owners, decide to sell or change the use of the property.

Director of Eagle Ridge, "the Developer", Jonathan Youness was present and said Eagle Ridge is in favor of option C as it is the best solution and impacts the least amount of people. Mr. Youness said this is step one in the process, the City of Horace has not weighed in because the development plans have not been submitted as a signature for the access permit is required from the County first.

MOTION, passed

Mr. Grindberg moved and Mr. Kapitan seconded to authorize the County Engineer to sign the Cass Highway 14 access permit for the Oak Valley Plat at the proposed option C location. On roll call vote, the motion carried with Mr. Kapitan, Mr. Grindberg, Mr. Peterson, and Mrs. Scherling voting "yes" and Mr. Breitling voting "no".

10. FARGO CASS PUBLIC HEALTH, Updated agreement approved

Mr. Wilson said Fargo Cass Public Health (FCPH) has proposed updating its service agreement to better reflect services FCPH provides and after jail nursing services are transitioned from FCPH employment to County employment. He said in 2016, West Fargo ended its financial support of FCPH in lieu of North Dakota Century Code interpretation and the City of Fargo and Cass County absorbed the costs. Mr. Wilson said FCPH indicated FCPH will no longer fund the West Fargo services and the costs will be billed to the County. He said the County is free to enter into a separate agreement with West Fargo to recoup all or a portion of the expenses.

Director of Public Health at FCPH, Desi Fleming, was present and said the West Fargo piece is not written into the agreement. She said the main update to the agreement is the removal of the jail nursing staff from FCPH and accurately reflecting services provided by FCPH.

MOTION, passed

Mr. Grindberg moved and Mr. Breitling seconded to authorize the chair to sign the Agreement for Provision of Health Services for Cass County by Fargo Cass Public Health. On roll call vote, the motion carried unanimously.

11. JAIL, Budget adjustment for jail nursing services approved

Cass County has been working with the City of Fargo to transition jail nursing staff from the City of Fargo through FCPH to Cass County. Mr. Wilson said the transition is scheduled to formally occur on July 2, 2024. He said the request today is to authorize a budget adjustment in the amount of \$69,774 to the Sheriff's Office budget to accommodate for the transition.

Ms. Fleming said FCPH and County staff are working together to make the transition smooth and ensure jail nurse staff have equal benefits. Mrs. Scherling asked if the benefits are similar. Mr. Peterson said Cass County's benefits are better.

MOTION, passed

Mr. Breitling moved and Mr. Kapitan seconded to approve a budget adjustment in the 2025 Sheriff's Office budget increasing the jail nursing line item by \$69,774. On roll call vote, the motion carried unanimously.

12. SHERIFF, Purchase of mobile command vehicle approved

County Sheriff Jahner is requesting to purchase a mobile command vehicle from Casselton Fire Department. The item was tabled at the June 3, 2024, Commission meeting.

MOTION, passed

Mr. Grindberg moved and Mr. Kapitan seconded to approve the purchase, including uplift, and a budget adjustment of a mobile incident command vehicle from Casselton Fire Department in the amount of \$64,633.00 using the county's (Local Assistance and Tribal Consistency Fund) LACTCF funding. On roll call vote, the motion carried unanimously.

13. BREAK

The commission took a break at 6:19 PM and reconvened at 6:24 PM.

14. RED RIVER REGIONAL DISPATCH CENTER, Constructions bids approved

On May 8, 2024, bids were opened for general contractor, electrical contractor, and mechanical contractor services for construction of the Red River Regional Dispatch Center (RRRDC). The RRRDC Authority Board approved the recommended bids as follows: general contractor, Ledgestone, Inc. with a bid of \$5,492,000, mechanical contractor, Robert Gibb and Sons with a bid of \$2,214,385, and electrical contractor, Grotberg Electric, Inc. with a bid of \$2,398,000. Mr. Wilson said once the low bids are approved, there will be a request to approve the contracts on June 17, 2024.

MOTION, passed

Mr. Grindberg moved and Mr. Kapitan seconded to approve successful bidders: general contractor, Ledgestone, Inc. with a bid of \$5,492,000, mechanical contractor, Robert Gibb and Sons with a bid of \$2,214,385, and electrical contractor, Grotberg Electric, Inc. with a bid of \$2,446,000, including the bid alternate, for the RRRDC construction bids. On roll call vote, the motion carried unanimously.

15. RED RIVER REGIONAL DISPATCH CENTER, Director authorized as county agent

Mr. Wilson said June 5, 2023, in accordance with the RRRDC Joint Powers Agreement (JPA), the County Commission approved an Owner-Architect Agreement with SEH for design and construction management of the new dispatch center facility. He said section 5.3 of the JPA specifies that an owner's representative shall be authorized to act on the owner's behalf and the agreement with SEH references former RRRDC Director Mary Phillippi. Mr. Wilson said the request today is to authorize current RRRDC Director Amanda Glasoe to act as Agent of Cass County in matters related to the design and construction of the new RRRDC facility.

MOTION, passed

Mr. Breitling moved and Mr. Kapitan seconded to authorize RRRDC Director Amanda Glasoe to act as Agent of Cass County in matters related to the design and construction of the RRRDC facility. On roll call vote, the motion carried unanimously.

16. BUILDINGS, Space utilization discussion

Over the past year, the Commission and Building Committee have been planning for an additional secure courtroom in the current Information Technology (IT) office space. Mr. Wilson said for Commission discussion today is two options to move forward. Option one to renovate the unutilized secure juvenile detention area on the first floor of the Annex into an area that will accommodate current and future IT needs. Mr. Wilson said the benefit of this option is it would be the quickest and

most cost-efficient approach. Option two would be to identify the best layout for the Annex and move IT and the State's Attorney offices to the Annex second and third floors, directing Human Service Zone divisions with the most walk-in traffic to the first floor of the Annex. Mr. Wilson said this option frees up space in the Courthouse for the County to approach the State Legislature with the potential to collaborate on future courtroom planning and funding and allows the County to review future needs of other departments to plan for growth and efficiencies in space. He said challenges with the option include cost, complexity, and length of time to plan and implement.

Mr. Grindberg said since the last Commission action to table discussion on space utilization in early 2024, he has reviewed the space in the Courthouse and Annex which gave him a different perspective and understanding of the situation. He said the County pays approximately \$60,000 per year on court operating expenses and the County needs to use space and taxpayer dollars wisely. Mr. Peterson said the Commission needs to decide whether to think long term or short term.

Mrs. Scherling said she favors looking holistically at the County's space utilization. Mr. Breitling said he would like to see cost projections for both options before making a decision. Mr. Kapitan said he would also like to see cost projections. Mr. Grindberg said a rough estimate is that option one would be about \$400,000 and option two would be about \$2 million. Mr. Wilson said he will go back to TL Stroh to get a cost projection for both options and a master plan to get portions of the project done before legislative action.

17. COST OF LIVING ADJUSTMENT, 2.5% approved for budgeting purposes

Mr. Wilson said on May 29, 2024, County Department Heads recommended a cost of living adjustment (COLA) of 2.5% for County employees in 2025. He said the County has a long-standing practice of Department Heads making a COLA recommendation for the following budget year based on the Midwest size B/C³ April to April consumer price index (CPI). Mr. Wilson said during the Department Head discussion, Mr. Fracassi shared with the group that he was curious about the figure the County has traditionally used and contacted the Bureau of Labor Statistics (BLS) and connected with an economist that recommended the county would fall better into the Midwest West North Central category rather than the Midwest B/C³. Mr. Wilson said at this time, the Department Heads recommended staying with traditional practice and in the future consider looking into which figure is best suited for Cass County.

County Finance Director, Brandy Madrigga was present and said the West North Central category was added in 2017. She said when looking at the average of the CPI over the last several years, there would be no difference in the percentage of COLA. She said the County can look to change the practice in the future if desired.

MOTION, passed

Mr. Breitling moved and Mr. Kapitan seconded to adopt a 2.5% COLA for use in developing the 2025 Cass County budget. On roll call vote, the motion carried unanimously.

18. VOUCHERS, Approved

MOTION, passed

Mr. Grindberg moved and Mrs. Scherling seconded to approve Voucher No. 242822 through Voucher No. 343237 for a total of \$1,963,101.84. On roll call vote, the motion carried unanimously.

19. MEETING UPDATES, Committee reports

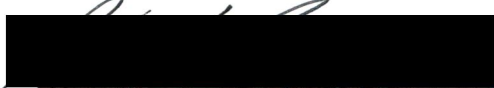
Commissioners and staff reported on meetings they have attended or will be attending in the upcoming weeks.

20. ADJOURNMENT

MOTION, passed

On motion by Mr. Grindberg, seconded by Mrs. Scherling and all in favor, the meeting was adjourned at 7:04 PM.

ATTEST:



Brandy Madrigga, County Finance Director
Cass County, North Dakota

APPROVED:



Chad M. Peterson, Chairman
Cass County Board of Commissioners

RESOLUTION RECORD

RESOLUTION ALLOWING CLAIMS & ORDERING PAYMENT THEREOF

WHEREAS, the County Finance Director, Brandy Madrigga, has audited and the departments have approved the following claims against the County of Cass, and have certified that such claims are properly payable by the said County, and that the said County Finance Director has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Cass;

NOW, THEREFORE, be it resolved by the County Commissioners of the County of Cass, North Dakota, that the following bills and claims be and thereby are, ordered but paid on check numbers 342822-343237 for a total of \$1,963,101.84.

BE IT FURTHER RESOLVED, that the County Finance Director be, and hereby is authorized and directed to draw checks and electronic payments for the above claims from the respective funds as herein indicated, and that the County Finance Director be, and she hereby is, authorized to execute and deliver such checks and electronic payments.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on the 3 day of June, 2024 by Commissioner Grindberg, who moved its adoption, was seconded by Commissioner Scherling, and adopted by the following vote:

Ayes: 5
Nays: 0

WHEREUPON, the resolution was duly declared adopted.

Approved:


County Finance Director

PAYMENT REGISTER
342822-343237

ACCOUNT NUMBER	DEPARTMENT	DATE	CHECK	VENDOR NAME	AMOUNT	DESCRIPTION
101-1503-4014701-	Administrator	5/16/2024	343658	INTER OFFICE WORKSPACE FURNITURE	10,026.54	OFFICE FURNITURE
101-1503-4016202-	Administrator	5/28/2024	343633	XCEL ENERGY	32.75	ELEC CHRGS 4/18-5/19/24
101-1504-4014204-	Administrator	5/16/2024	343646	ALL-TERRAIN GROUNDS MAINTENANCE	1,440.00	APR24 CONTRACT MOWING
101-1504-4014701-	Administrator	5/24/2024	343649	BREKKE SALES CORPORTATION	31,997.92	PVI ENERGY KITS AND FREIGHT
101-1506-4014406-	Administrator	5/13/2024	343600	MUNICIPAL AIRPORT AUTHORITY OF THE CITY OF FARGO	4,011.15	JUNE 2024 GROUND LEASE-LEC
101-1001-4015401-	Commission	5/17/2024	343652	COLUMN SOFTWARE PBC	640.68	MAY 22 MEETING MINUTES
101-1001-4015812-	Commission	5/20/2024	343626	TONY GRINDBERG	977.20	REIMB 7/17 TAMPA NACO
101-1002-4013302-	Commission	5/23/2024	343680	OFFICE OF THE STATE AUDITOR	24,490.00	FY2023 AUDIT PROGRESS BILL #1
101-1002-4013307-	Commission	5/15/2024	343666	MARQUART, ANDREW S	198.00	SERVICES 5/6-5/7/24
101-1002-4013307-	Commission	5/15/2024	343666	MARQUART, ANDREW S	333.00	SERVICES 5/8-5/10/24
233-1007-4016202-	Commission	5/20/2024	343584	CASS COUNTY ELECTRIC CO-OP	218.20	ELEC CHRGS 03/3-04/30/24
101-3201-3640103	Coroner	5/20/2024	343598	JONES-PEARSON FUNERAL HOME	30.00	REFUND DBL PAYMENT
101-3201-4015701-	Coroner	5/28/2024	343705	HAVERLAND, DARIN	430.78	REIMB 7/19-7/26/24 AIRFARE LAS VEGAS
211-4001-4013301-CB2302.01	County Road & Bridge	5/17/2024	343657	HOUSTON ENGINEERING	157.50	BRIDGE NO 09-122-16.0
211-4001-4013301-CH2403.01	County Road & Bridge	5/17/2024	343657	HOUSTON ENGINEERING	13,236.43	CR 23 TURN LANES
211-4001-4014101-	County Road & Bridge	5/29/2024	343702	CITY OF WEST FARGO	58.90	WATER/SEWER
211-4001-4014101-	County Road & Bridge	5/29/2024	343702	CITY OF WEST FARGO	47.50	WATER/SEWER
211-4001-4014101-	County Road & Bridge	5/29/2024	343702	CITY OF WEST FARGO	352.69	WATER/SEWER
211-4001-4014102-	County Road & Bridge	5/21/2024	343610	CASS COUNTY ELECTRIC CO-OP	90.79	CO 17 & LIBERTY LN STREET LIGHT FEED POINT
211-4001-4014102-	County Road & Bridge	5/21/2024	343610	CASS COUNTY ELECTRIC CO-OP	12.69	45TH ST/76TH AVE STREET LIGHT
211-4001-4014102-	County Road & Bridge	5/21/2024	343610	CASS COUNTY ELECTRIC CO-OP	9.80	UNIVERSITY DR/76TH AVE S STREET LIGHT
211-4001-4014102-	County Road & Bridge	5/21/2024	343610	CASS COUNTY ELECTRIC CO-OP	86.48	CO 17/52ND AVE STREET LIGHT FEEDPOINT
211-4001-4014102-	County Road & Bridge	5/21/2024	343610	CASS COUNTY ELECTRIC CO-OP	100.52	DURBIN GRAVEL SITE
211-4001-4014102-	County Road & Bridge	5/21/2024	343610	CASS COUNTY ELECTRIC CO-OP	1,473.16	1201 MAIN AVE
211-4001-4014102-	County Road & Bridge	5/21/2024	343610	CASS COUNTY ELECTRIC CO-OP	31.08	CO 16/17 DOT INTERSECTION LIGHTING
211-4001-4014102-	County Road & Bridge	5/21/2024	343610	CASS COUNTY ELECTRIC CO-OP	72.27	CO 17/IROOD DR STREET LIGHT FEED POINT
211-4001-4014102-	County Road & Bridge	5/21/2024	343610	CASS COUNTY ELECTRIC CO-OP	28.50	SALT STORAGE BUILDING
211-4001-4014102-	County Road & Bridge	5/21/2024	343610	CASS COUNTY ELECTRIC CO-OP	37.20	GARDNER GRAVEL SITE
211-4001-4014102-	County Road & Bridge	5/21/2024	343610	CASS COUNTY ELECTRIC CO-OP	101.31	ARGUSVILLE SHOP
211-4001-4014102-	County Road & Bridge	5/21/2024	343610	CASS COUNTY ELECTRIC CO-OP	39.12	CASS 20/17-ELECTRIC
211-4001-4014102-	County Road & Bridge	5/21/2024	343610	CASS COUNTY ELECTRIC CO-OP	39.23	CASS 81/26-ELECTRIC
211-4001-4014550-CB2402.01	County Road & Bridge	5/17/2024	343655	EARTHWORK SERVICES	2,920.13	PEA ROCK
211-4001-4014550-TB2406.01	County Road & Bridge	5/17/2024	343655	EARTHWORK SERVICES	3,451.75	ROCK
211-4001-4014575-CH2203.01	County Road & Bridge	5/22/2024	343698	WILLIAMS EXCAVATION & SEEDING, LLC	130,845.46	EST NO 2
211-4001-4014575-CH2403.01	County Road & Bridge	5/17/2024	343654	DAKOTA UNDERGROUND COMPANY	315,725.70	PAYMENT NO 1
211-4001-4014575-CH2403.01	County Road & Bridge	5/22/2024	343654	DAKOTA UNDERGROUND COMPANY	521,266.72	PAYMENT NO 1
211-4001-4014575-CH2404.01	County Road & Bridge	5/22/2024	343675	NORTHERN IMPROVEMENT CO.	437,718.59	PAYMENT NO 1
211-4001-4014575-CH2404.02	County Road & Bridge	5/22/2024	343675	NORTHERN IMPROVEMENT CO.	59,965.36	PAYMENT NO 1
211-4001-4014575-CH2404.05	County Road & Bridge	5/22/2024	343675	NORTHERN IMPROVEMENT CO.	146,794.34	PAYMENT NO 1
211-4001-4014601-	County Road & Bridge	5/22/2024	343676	NORTHWEST TIRE INC	234.08	DISMOUNT/MOUNT
211-4001-4014601-	County Road & Bridge	5/23/2024	343676	NORTHWEST TIRE INC	-79.12	5/23/2024 NWTIRE-052324
211-4001-4014701-	County Road & Bridge	5/24/2024	343644	ADVANCED BUSINESS METHODS	59.94	PLOTTER CHARGES
211-4001-4016130-	County Road & Bridge	5/17/2024	343667	MENARDS	55.10	SUPPLIES FOR DURBIN
211-4001-4016130-	County Road & Bridge	5/21/2024	343647	AUTO VALUE	133.25	SHOP SUPPLIES
211-4001-4016130-	County Road & Bridge	5/21/2024	343667	MENARDS	9.98	EXTENSION CORD

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ACCOUNT NUMBER	DEPARTMENT	DATE	CHECK	VENDOR NAME	AMOUNT	DESCRIPTION
211-4001-4016130-	County Road & Bridge	5/23/2024	343667	MENARDS	126.89	SHOP SUPPLIES
211-4001-4016132-	County Road & Bridge	5/21/2024	343662	LG EVERIST INC.	1,795.93	FA 2 1/2 CRUSHED GRANITE
211-4001-4016134-	County Road & Bridge	5/17/2024	343665	MARK SAND & GRAVEL DAKOTA CO	17,412.09	GRAVEL
211-4001-4016134-	County Road & Bridge	5/17/2024	343665	MARK SAND & GRAVEL DAKOTA CO	17,735.93	GRAVEL
211-4001-4016134-	County Road & Bridge	5/17/2024	343665	MARK SAND & GRAVEL DAKOTA CO	17,883.94	GRAVEL
211-4001-4016134-	County Road & Bridge	5/23/2024	343665	MARK SAND & GRAVEL DAKOTA CO	16,791.86	GRAVEL
211-4001-4016134-	County Road & Bridge	5/23/2024	343665	MARK SAND & GRAVEL DAKOTA CO	17,379.84	GRAVEL
211-4001-4016134-	County Road & Bridge	5/23/2024	343665	MARK SAND & GRAVEL DAKOTA CO	18,054.33	GRAVEL
211-4001-4016134-	County Road & Bridge	5/23/2024	343665	MARK SAND & GRAVEL DAKOTA CO	18,474.69	GRAVEL
211-4001-4016135-CB2402.01	County Road & Bridge	5/21/2024	343697	WHITE CAP LP	615.00	GEOTEXTILE
211-4001-4016301-	County Road & Bridge	5/17/2024	343661	KOTACO FUELS INC	5,076.26	DIESEL #2
211-4001-4016301-	County Road & Bridge	5/23/2024	343661	KOTACO FUELS INC	7,668.00	DIESEL #2
211-4001-4016301-	County Road & Bridge	5/23/2024	343661	KOTACO FUELS INC	8,479.21	GAS
211-4001-4016302-	County Road & Bridge	5/17/2024	343643	ACME ELECTRIC COMPANIES	1,598.00	PARTS FOR UNIT 34
211-4001-4016302-	County Road & Bridge	5/17/2024	343645	ALLSTATE PETERBILT OF FARGO	25.62	FILTER
211-4001-4016302-	County Road & Bridge	5/17/2024	343645	ALLSTATE PETERBILT OF FARGO	127.76	FILTER
211-4001-4016302-	County Road & Bridge	5/17/2024	343653	DAKOTA FLUID POWER, INC.	58.39	PARTS
211-4001-4016302-	County Road & Bridge	5/17/2024	343674	NELSON INTERNATIONAL	29.69	PARTS
211-4001-4016302-	County Road & Bridge	5/17/2024	343674	NELSON INTERNATIONAL	285.00	PARTS
211-4001-4016302-	County Road & Bridge	5/17/2024	343674	NELSON INTERNATIONAL	360.06	PARTS
211-4001-4016302-	County Road & Bridge	5/17/2024	343683	RDO TRUCK CENTER	119.52	PARTS
211-4001-4016302-	County Road & Bridge	5/21/2024	343645	ALLSTATE PETERBILT OF FARGO	25.62	FILTERS
211-4001-4016302-	County Road & Bridge	5/21/2024	343667	MENARDS	21.97	TOOLS FOR TRUCK #38
211-4001-4016302-	County Road & Bridge	5/21/2024	343681	OK TIRE STORE	4,510.00	TIRES
211-4001-4016302-	County Road & Bridge	5/24/2024	343674	NELSON INTERNATIONAL	262.32	PARTS
211-4001-4016302-	County Road & Bridge	5/24/2024	343676	NORTHWEST TIRE INC	1,060.37	TIRES
248-4006-4015310-	County Road & Bridge	5/21/2024	343632	VERIZON WIRELESS	708.95	WIRELESS SERV 04/15-05/14
248-4006-4015701-	County Road & Bridge	5/20/2024	343663	LINDBLOM, DAWN	49.37	REIMB 5/15 PROPERTY MEDIATIONS
101-3701-4017404-	Emergency Management	5/17/2024	343668	MID-STATES WIRELESS, INC.	270.00	SANFORD BROADWAY - BAD POWER SUPPLY DX TRANSMITTER
101-4501-4016105-	Extension	5/17/2024	343672	NDSU	60.00	Stall Cards for RRVF
101-4501-4016105-	Extension	5/17/2024	343672	NDSU	87.50	Exhibit Tags for RRVF
101-2101-4016101-	Finance	5/16/2024	343581	AMERICAN MAIL HOUSE, INC.	280.94	MAY 16 TAX LIEN CERTIFIED NOTICE
101-2101-4016102-	Finance	5/16/2024	343581	AMERICAN MAIL HOUSE, INC.	2,605.44	MAY 16 TAX LIEN CERTIFIED NOTICE
101-2103-4016101-	Finance	4/23/2024	343692	TAYLOR PRINT & VISUAL IMPRESSIONS INC.	4,553.22	ENVELOPES
238-2112-4013313-	Finance	5/23/2024	343678	ODNEY ADVERTISING	300.00	WEB HOSTING 2ND QTR 2024
246-2110-4013313-	Finance	5/28/2024	343642	YWCA	3,700.00	APR '24 HT25011
202-5010-4015802-	Human Service Zone	5/17/2024	343583	BOLLINGER, GAIL	112.10	Travel 5/14-5/16
202-5010-4015805-	Human Service Zone	5/17/2024	343583	BOLLINGER, GAIL	340.36	Travel 5/14-5/16
202-5010-4015805-	Human Service Zone	5/17/2024	343691	TANG, RACHELE	79.06	Travel 1/5-5/13
202-5010-4016101-	Human Service Zone	5/17/2024	343686	SHORTPRINTER	24.95	Bus cards-Corbid
202-5010-4016101-	Human Service Zone	5/17/2024	343686	SHORTPRINTER	24.95	Bus cards-Ford
202-5010-4016101-	Human Service Zone	5/23/2024	343686	SHORTPRINTER	24.95	Bus cards-Hiltwein
202-5010-4016101-	Human Service Zone	5/23/2024	343686	SHORTPRINTER	24.95	Bus cards-Overmoe
202-5010-401702-	Human Service Zone	5/23/2024	343622	DUITSMAN, SAMANTHA	439.00	Reimburse SHRM license
202-5031-4013701-	Human Service Zone	5/23/2024	343628	MESSNER, AMY	47.25	Travel 5/1-5/22

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ACCOUNT NUMBER	DEPARTMENT	DATE	CHECK	VENDOR NAME	AMOUNT	DESCRIPTION
202-5031-4013709-	Human Service Zone	5/20/2024	343603	RAGUSE, ERICA	39.95	Travel 5/13-5/20
202-5031-4013709-	Human Service Zone	5/23/2024	343677	NUSTAD, KRISTEN ANNA	668.75	Graduation/prom expenses
202-5031-4015802-	Human Service Zone	5/16/2024	343576	SHELBY PEARSON	159.30	Travel 3/1-3/28
202-5031-4015805-	Human Service Zone	5/16/2024	343576	SHELBY PEARSON	166.16	Travel 4/2-4/30
202-5031-4015805-	Human Service Zone	5/16/2024	343576	SHELBY PEARSON	199.66	Travel 3/1-3/28
202-5031-4015805-	Human Service Zone	5/17/2024	343587	HILDEBRANDT, EMMA	204.35	Travel 4/10-5/10
202-5031-4015805-	Human Service Zone	5/20/2024	343603	RAGUSE, ERICA	268.00	Travel 5/13-5/20
202-5031-4015805-	Human Service Zone	5/21/2024	343617	RAJANIEMI, RENATA	423.44	Travel 4/22-5/17
202-5031-4015805-	Human Service Zone	5/23/2024	343628	MESSNER, AMY	190.05	Travel 5/1-5/22
202-5033-4013703-	Human Service Zone	5/23/2024	343673	NEE--NEE'S LOVING CARE NURSERY	975.00	Daycare-Apr
202-5033-4013709-	Human Service Zone	5/17/2024	343584	CASS COUNTY ELECTRIC CO-OP	344.00	Electricity 3/31 - 5/9
202-5034-4015805-	Human Service Zone	5/16/2024	343578	SVENDSGAARD, ALEXIS	237.85	Travel 4/15-5/10
202-5036-4015805-	Human Service Zone	5/17/2024	343586	HASSLER, BRAD	262.64	Travel 5/2
202-5036-4015805-	Human Service Zone	5/24/2024	343627	CHLOE HEYDT	166.16	Travel 4/3-4/29
202-5061-4015104-	Human Service Zone	5/20/2024	343688	SPECTRUM HOME CARE	928.62	Apr services
101-1801-4014601-	Information Technology	5/16/2024	343682	PRINTER SOLUTIONS	529.00	SERVICE HP M607 B/ BHP LOH24A MAINT KIT
101-1801-4014603-	Information Technology	5/20/2024	343664	LSI DAKOTAS	10.00	LOCATING SERVICES
101-1803-4017401-	Information Technology	5/28/2024	343644	ADVANCED BUSINESS METHODS	8,499.00	Plotter
502-1802-4015301-	Information Technology	5/2/2024	343572	CONSOLIDATED COMMUNICATIONS	12,838.92	PHONE SERVICE MAY24
101-0000-1430000	Non-Departmental	5/20/2024	343596	AMERICAN MAIL HOUSE, INC.	6,269.82	POSTAGE 4/22-5/17/2024
101-0000-2026000	Non-Departmental	5/20/2024	343585	DAVID A BORSETH	271.42	OVERPAYMENT
101-0000-2026000	Non-Departmental	5/20/2024	343588	ISRAA MARCHAND	1,241.57	OVERPAYMENT
101-0000-2026000	Non-Departmental	5/20/2024	343591	TRENT OR RENEE LARSON	507.52	OVERPAYMENT
101-0000-2026000	Non-Departmental	5/20/2024	343592	WADE OR ELIZABETH BERRETH	1,066.49	OVERPAYMENT
101-0000-2026000-	Non-Departmental	5/24/2024	343616	PAUL OR JUDY ANDERSON	1,039.21	OVERPAYMENT
659-0000-4010100-	Non-Departmental	6/9/2023	343589	LEVI RHODES	48.00	REFUND S.SANDLAND
659-0000-4010100-	Non-Departmental	5/17/2024	343569	AARON'S SALES & LEASE	38.30	REFUND Z.QUEEGRAY-WEAH
659-0000-4010100-	Non-Departmental	5/17/2024	343570	AARON'S SALES & LEASE	38.30	REFUND K.WELCH
659-0000-4010100-	Non-Departmental	5/17/2024	343573	DOUGLAS P STENSGARD	31.60	REFUND J.BYE
659-0000-4010100-	Non-Departmental	5/17/2024	343574	HETTICH LAW FIRM	28.25	REFUND R.JOHNSON
659-0000-4010100-	Non-Departmental	5/17/2024	343575	O'DESS AND ASSOCIATES, S.C.	38.30	REFUND US BANK NATIONAL ASSOCIATES, S.C.
659-0000-4010100-	Non-Departmental	5/17/2024	343577	QUINN ROBERT BAUER	34.95	REFUND S.WILLIAMS
659-0000-4010100-	Non-Departmental	5/20/2024	343579	AARON'S SALES & LEASE	31.60	REFUND A.CLEWIS
659-0000-4010100-	Non-Departmental	5/20/2024	343580	AARON'S SALES & LEASE	31.60	REFUND C.SIRLEAF
659-0000-4010100-	Non-Departmental	5/21/2024	343593	AARON'S SALES & LEASE	31.60	REFUND A.SAYOU
659-0000-4010100-	Non-Departmental	5/21/2024	343594	AARON'S SALES & LEASE	24.90	REFUND INK JEH
659-0000-4010100-	Non-Departmental	5/21/2024	343595	AARON'S SALES & LEASE	38.30	REFUND A.SOGBE
659-0000-4010100-	Non-Departmental	5/21/2024	343599	JOSELYN EUGENE BROWN	14.85	REFUND W.BROWN
659-0000-4010100-	Non-Departmental	5/22/2024	343604	AARON'S SALES & LEASE	24.90	REFUND K.KRAUSE
659-0000-4010100-	Non-Departmental	5/23/2024	343611	MARK MAZAHERI	38.30	REFUND M.DIXON SR
659-0000-4010100-	Non-Departmental	5/24/2024	343612	FOREST PRODUCTS DIRECT, LLC	34.95	REFUND SILVER LINE CUSTOM HOMES, LLC
659-0000-4010100-	Non-Departmental	5/24/2024	343613	KEIGHLA MARIE HALLDORSON	24.90	REFUND J.VARHOLDT
659-0000-4010100-	Non-Departmental	5/24/2024	343614	LUIS PEREZ	31.60	REFUND J.HERNANDEZ
659-0000-4010100-	Non-Departmental	5/24/2024	343615	NORTHERN DOCUMENTS, INC DBA NORTHERN PLAINS LABEL	38.30	REFUND WILD TERRA CIDER AND BREWING COMPANY, LLC
659-0000-4010100-	Non-Departmental	5/24/2024	343618	SANDRA EGGERMONT	38.30	REFUND C.HORSTED

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ACCOUNT NUMBER	DEPARTMENT	DATE	CHECK	VENDOR NAME	AMOUNT	DESCRIPTION
659-0000-4010100-	Non-Departmental	5/28/2024	343619	AARON'S SALES & LEASE	21.55	REFUND R.WILES
659-0000-4010100-	Non-Departmental	5/28/2024	343620	AARON'S SALES & LEASE	38.30	REFUND P.JERUE
659-0000-4010100-	Non-Departmental	5/28/2024	343621	CHERYL ANN SHECKELLS	110.06	REFUND T.WAA
659-0000-4010100-	Non-Departmental	5/28/2024	343623	FRONT RANGE LEGAL PROCESS SERVICES INC	38.30	REFUND N.WAHL
659-0000-4010100-	Non-Departmental	5/28/2024	343624	FRONT RANGE LEGAL PROCESS SERVICES INC	28.30	REFUND FALCON APARTMENTS DICKINSON LLC
659-0000-4010100-	Non-Departmental	5/28/2024	343625	FRONT RANGE LEGAL PROCESS SERVICES INC	45.00	REFUND P.PRESCOTT
659-0000-4010100-	Non-Departmental	5/28/2024	343629	REANNA MARIE DOELE	31.60	REFUND J.DOELE
659-0000-4010100-	Non-Departmental	5/28/2024	343630	RIVIERA HEIGHTS	34.85	REFUND J.LUDWIKOSKI
659-0000-4010100-	Non-Departmental	5/28/2024	343631	SHARON ARLENE BROZ	38.30	REFUND M.KEESHIN
659-0000-4010100-	Non-Departmental	5/29/2024	343634	AARON'S SALES & LEASE	24.90	REFUND A.FODAY
659-0000-4010100-	Non-Departmental	5/29/2024	343638	CHISHOLM LAW FIRM	38.30	REFUND C.AZURE
659-0000-4010100-	Non-Departmental	5/29/2024	343640	JOHNATHAN BROCK	38.30	REFUND C.BEN
659-0000-4010100-	Non-Departmental	5/29/2024	343641	JOHNATHAN BROCK	38.30	REFUND C.BEN
659-0000-4010100-	Non-Departmental	5/30/2024	343700	AARON'S SALES & LEASE	29.70	REFUND K.TWETEN
659-0000-4010100-	Non-Departmental	5/30/2024	343701	ANGELA JOY BROCKMEYER	28.25	REFUND N.JOHANSEN
659-0000-4010100-	Non-Departmental	5/30/2024	343704	EARL'S REPAIR	59.85	REFUND R.MCKINNON
101-3502-4015701-	Sheriff	5/17/2024	343582	BOERBOOM, NATHAN	283.20	TRVL; MGIA CONF; 5/11-5/15, GREEN BAY
101-3502-4015701-	Sheriff	5/21/2024	343602	TRISHA PELZMAN	147.50	TRVL; NDLETS CONF, 5/14-5/16, BISMARCK
101-3502-4015701-	Sheriff	5/22/2024	343607	HIEDEMAN, TY	283.20	TRVL; 5/5-5/17; BCI BASIC, BISMARCK
101-3502-4015702-	Sheriff	5/23/2024	343671	ND SHERIFFS & DEPUTIES ASSOCIATION	50.00	NDSDA CONF REG; D. HAALAND
101-3502-4015702-	Sheriff	5/23/2024	343671	ND SHERIFFS & DEPUTIES ASSOCIATION	50.00	NDSDA CONF REG; J. CASTLE
101-3502-4016104-	Sheriff	5/21/2024	343699	ZUNDEL, KEENAN	45.57	SFST CLASS SUPPLY REIMB
101-3502-4016104-	Sheriff	5/22/2024	343660	KINDRED SCHOOLS - TAX	50.05	MEALS; SRD KOERBER
101-3502-4016302-	Sheriff	5/14/2024	343696	VALVOLINE INSTANT OIL CHANGE	60.19	OIL CHANGE; SQ 25
101-3502-4016302-	Sheriff	5/21/2024	343687	SOUTHPOINT REPAIR CENTER	86.83	OIL CHANGE; SQ 10
101-3502-4016302-	Sheriff	5/22/2024	343687	SOUTHPOINT REPAIR CENTER	106.60	OIL CHANGE; SQ 28
101-3502-4016302-	Sheriff	5/23/2024	343687	SOUTHPOINT REPAIR CENTER	97.60	TEST TURN OFF LIGHT; SQ 64
101-3502-4016302-	Sheriff	5/23/2024	343687	SOUTHPOINT REPAIR CENTER	239.69	REPLC BRAKE LIGHT SWITCH; SQ 48
101-3502-4016302-	Sheriff	5/23/2024	343687	SOUTHPOINT REPAIR CENTER	682.52	OXYGEN AND TIRE SENSORS; SQ 75
101-3502-4016501-	Sheriff	5/17/2024	343572	CONSOLIDATED COMMUNICATIONS	249.04	PHONE SERVICE MAY24
101-3510-4013502-	Sheriff	5/21/2024	343648	BARNES COUNTY CORRECTIONAL CENTER	98.92	HOUSING & MEDICAL BILLING, APRIL, 2024
101-3510-4013502-	Sheriff	5/21/2024	343670	ND DEPT. OF HUMAN SERVICES	655.69	MEDICAL SERVICES - APRIL, 2024
101-3510-4013502-	Sheriff	5/21/2024	343684	SANFORD HEALTH	6,112.76	MEDICAL SERVICES - APRIL, 2024
101-3510-4013502-	Sheriff	5/22/2024	343695	TRADEMARK UNIFORMS	341.88	CLOTHING - MEDICAL - TANNER COPPIN
101-3510-4013750-	Sheriff	5/21/2024	343690	SUMMIT FOOD SERVICE, LLC	12,839.15	MEALS 5/11/24 - 5/17/24
101-3510-4013756-	Sheriff	5/22/2024	343605	CASS COUNTY JAIL	959.00	JAIL/DORM WRK PAY 5/21/2024
101-3510-4013759-	Sheriff	5/21/2024	343648	BARNES COUNTY CORRECTIONAL CENTER	1,000.00	HOUSING & MEDICAL BILLING, APRIL, 2024
101-3510-4014601-	Sheriff	5/21/2024	343656	HOBART SALES AND SERVICE	362.79	REPAIRED TILT KETTLE & RUBBER BUMPER ON DISHWASHER
101-3510-4015701-	Sheriff	5/22/2024	343606	FIDLER, BLAKE	147.50	REIMB 5/14-5/16/24 CONF/TRAINING
226-3501-4018103-CSVICT	Sheriff	5/17/2024	343571	CHARITY TEEGARDEN	365.00	VICTIM REPARATION
235-3513-4010102-	Sheriff	5/20/2024	343609	JAN WETCH	775.00	LOST PROPERTY CLAIM
235-3513-4010102-	Sheriff	5/22/2024	343694	TIMEKEEPING SYSTEMS INC	417.68	NFC-MOUNT - WALL MOUNT RFID TAG - BLUE
247-3509-4016104-	Sheriff	5/23/2024	343651	CHARLIE & SONS ELECTRIC, INC.	2,851.00	REPLC ELEC WIRE TRANSFRMR TO METER
247-3509-4016202-	Sheriff	5/21/2024	343597	CASS COUNTY ELECTRIC CO-OP	805.00	ELEC CHRGS 3/31-4/30/2024
247-3509-4016202-	Sheriff	5/21/2024	343601	OTTER TAIL POWER COMPANY	125.25	ELEC CHRGS 4/11-5/13/24

PAYMENT REGISTER
342822-343237

ACCOUNT NUMBER	DEPARTMENT	DATE	CHECK	VENDOR NAME	AMOUNT	DESCRIPTION
101-3101-4013320-	States Attorney	5/17/2024	343659	KELLY SERVICES, INC.	975.38	Temporary Wages
101-3101-4013751-	States Attorney	8/11/2023	343590	TIAUNA TACAN	33.38	WITNESS FEE
101-3101-4015116-	States Attorney	5/17/2024	343685	SHERIFF, CLAY COUNTY	81.40	Juvenile Service Fees
101-3101-4015305-	States Attorney	5/21/2024	343693	THOMSON REUTERS-WEST PAYMENT CENTER	545.08	Clear Proflex Charges
101-3101-4015305-	States Attorney	5/21/2024	343693	THOMSON REUTERS-WEST PAYMENT CENTER	2,524.35	Westlaw Proflex Charges
101-3101-4015305-	States Attorney	5/23/2024	343650	Cerifi, LLC	3,057.00	Computer Time Charges- CLE Access
101-3101-4015701-	States Attorney	5/28/2024	343637	CASS COUNTY BAR ASSOCIATION	112.00	Request for Check for Bar Lunch
101-3101-4015801	States Attorney	5/21/2024	343608	HOFF, ALLYSSA	389.68	Employee Reimbursement
101-3101-4016101-	States Attorney	5/17/2024	343679	ODP BUSINESS SOLUTIONS, LLC	61.60	Office Supplies
101-3101-4016101-	States Attorney	5/23/2024	343679	ODP BUSINESS SOLUTIONS, LLC	22.79	Office Supplies
101-3104-4013307-	States Attorney	5/21/2024	343669	ND BUREAU OF CRIMINAL INVESTIGATION	15.00	Background Check Fee
101-3104-4015701-	States Attorney	5/28/2024	343703	DEBLAERE, ELICIA	438.29	REFUND R.MCKINNON
232-4004-4016130-	Vector Control	5/21/2024	343689	SUMMIT FIRE PROTECTION CO	403.00	FORE A;AR,-ANNUAL INSPECTION
101-5070-4015801-	Veterans Service	5/28/2024	343635	BAKER, ANTHONY C	1,908.39	TRVL 4/12-5/18/24 DENVER CO TRAINING
101-5070-4015801-	Veterans Service	5/29/2024	343636	BOSCHEE, CHARLES	1,898.30	TRVL 5/12-5/18/24 DENVER CO
101-5070-4015801-	Veterans Service	5/29/2024	343639	HOFFER, SHEILA	1,921.10	TRVL 5/12-5/18/24 DENVER CO
				TOTAL	1,963,101.84	

**REGULAR MEETING OF CASS COUNTY BOARD OF COMMISSIONERS
JUNE 17, 2024**

1. MEETING CALLED TO ORDER

Chairman Chad M. Peterson called the meeting to order at 3:30 PM with all members present as follows: Duane Breitling, Jim Kapitan, Mary Scherling, and Chad M. Peterson in person and Tony Grindberg via Microsoft Teams.

2. PLEDGE OF ALLEGIANCE

Taylor Kaushagen led the Pledge of Allegiance.

3. MINUTES APPROVED

MOTION, passed

Mr. Kapitan moved and Mr. Breitling seconded that the minutes of the previous meeting be approved as written. Motion carried.

4. AGENDA, Order amended

MOTION, passed

Mrs. Scherling moved and Mr. Kapitan seconded to amend the order of the agenda with the addition of item j. Authorize SHE to contract with The Design Group for HVAC Commissioning services for the RRRDC . Motion carried.

5. AGENDA, Order approved

MOTION, passed

Mr. Scherling moved and Mr. Breitling seconded to approve the order of the agenda as amended. Motion carried

6. CONSENT AGENDA APPROVED

MOTION, passed

Mr. Kapitan moved and Mrs. Scherling seconded to approve the consent agenda as follows: On roll call vote, the motion carried unanimously.

- a. Receive monthly financial statement from the Finance Office for month ended May 31, 2024.
- b. Authorize chair to sign the township road mileage certification for 2024.
- c. Approve a bingo permit for Cass County North Dakota Historical Society to be held on July 4, 2024, at Bonanzaville in West Fargo, North Dakota; approve a raffle permit for Chaffee Days to be held on July 20, 2024, at Chaffee Mustang Patio in Chaffee, North Dakota; and approve a raffle permit for ND Dem-NPL District 16 to be held on July 12, 2024, at Red River Valley Fairgrounds in West Fargo, North Dakota.
- d. Grant site authorization permit to conduct games of chance under license issued by the North Dakota Attorney General's Office for the period of July 1, 2024, through June 30, 2025, for Arc Upper Valley at Club 94 in Casselton; and grant site authorization permit to conduct games of chance under license issued by the North Dakota Attorney General's Office for the period of July 1, 2024, through June 30, 2025, for Sharehouse, Inc. at the Wild Rice Bar and Grill in Horace, North Dakota.
- e. Amend Commission Policy Manual Section 4.00 Advisory Boards and appoint Eddie Sheeley to the Cass County Housing Authority, Marty Murch to the Cass County Weed Control Board from the NE Area, and Wyatt Kram to the City of Reile's Acres Planning and Zoning Board as the extra territorial jurisdiction representative.
- f. Authorize road closure on County Highway 17 in Horace on Saturday, September 7, 2024, from 4:00 PM to 1:00 AM for Horace Bean Days street dance.
- g. Authorize purchase of landscape rehabilitation for the Annex from S & S Landscaping in the amount of \$23,635.00.
- h. Authorize the County Finance Director to offer the old Coroner's Office van for auction on the auction site, Public Surplus, with the proceeds to go back into the general fund.

- i. Contract approval—
 - North Dakota Department of Rehabilitation— contract amendment for state prisoners rate;
 - Edward O. Samuelson Revocable Living Trust—cost share agreement for work on County Highway 14;
 - Alcohol Monitoring Systems, Inc.—contract for purchase of data collection software and services in support of the Community Supervision Unit;
 - Robert R Schroeder Construction contract documents for bridge project on Cass Highway 32.
- j. Authorize SEH to contract with the Design Group for HVAC Commissioning services in the amount of \$20,000 for the Red River Regional Dispatch Center (RRRDC).

7. PUBLIC COMMENT

Mr. Peterson asked for public comment and hearing none, moved on to the regular agenda items.

8. MAPLE RIVER WATER RESOURCE DISTRICT, Request approved to take immediate possession of necessary right of way for Davenport Flood Risk Reduction Project

The role and responsibility of the Maple River Water Resource District (MRWRD) is to acquire property rights needed for the Davenport Flood Risk Reduction project. The MRWRD is asking to continue with the procedures laid out in North Dakota Century Code (NDCC) Section 61-16.1-09 for the Commission to review whether the process was followed for the MRWRD and grant authorization to use quick take eminent domain for right of way easements.

MRWRD Attorney, Chris McShane was present and discussed the statutory process for quick take eminent domain laid out in NDCC 61-16.1-09(2). He said this project has been in the works since 2003 and is ready to begin the process of going out for bid and construction. He said the project will benefit the citizens of Davenport from flooding and alleviate the need for flood insurance. Mr. McShane said funding for the project was approved from a cost share from the Cass County Flood Sales Tax Committee, the State Water Commission, and an assessment passed by the residents in Davenport. He said negotiations with the remaining property owner, Sidney Steinweg, have been ongoing and will continue after today. He said it is the sole responsibility of the County Commission to determine whether the MRWRD followed the statutory process and steps as outlined in state law. He said it is not the responsibility of the Commission to act as a negotiator, provide offers, or hear legal arguments.

Property owner, Sidney Steinweg, was present via Microsoft Teams and said he has no complaints against the MRWRD. He said the only disagreement is on the price per acre of land. Mr. Steinweg said he would like to give compliments to Moore Engineering for looking at all possibilities to change the footprint of the project as Mr. Steinweg requested. He said his only request is to allow the crops planted on the land to be harvested this fall. He said he has been told the land is needed by Thanksgiving this year.

MOTION, passed

Mr. Breitling moved and Mrs. Scherling seconded to approve authorize the Maple River Water Resource District to utilize quick take eminent domain under section 61-16.1-09(2) of the North Dakota Century Code to acquire right of way easement and temporary easement rights as necessary to accommodate the Davenport Flood Risk Reduction Project. On roll call vote, the motion carried unanimously.

9. FARGO PROPERTY TAX INCENTIVE FOR CITY OF FARGO PARKING GARAGE ON NP AVENUE, Approved participation for thirteen years

City of Fargo Strategic Planning Director, Jim Gilmour was present and said the City of Fargo is a partner in a public private partnership with Kilborne Group. He said there will be three sections in a new building being constructed with commercial space, a community theater, and a city parking garage. He said each party is financing their portion of the building. Mr. Gilmour said last year the City and County approved tax increment financing (TIF) funds for the apartment/commercial space.

He said the request today is to participate in the incentive including the TIF used for public costs of the parking garage. He said the parking garage is difficult to fund as construction costs and interest rates have increased. He said the project will be funded with bonds and low interest rate loans. Mr. Gilmour said the TIF revenue bonds will be paid back from the parking revenue, TIF revenue, and revenue from other parking facilities as their financing is paid off. He said the request today is for the County to participate in the TIF for up to 25 years. He said the TIF can potentially be paid off in 20 years. He requested the Commission participate in the full request or at least the first thirteen years where the funding is tight.

Mr. Peterson said the County and City have a lot of financial needs. He said the County will be taking on additional costs due to the new Jail pod opening in 2025. He said he struggles with granting long term incentives as people who invest and develop need to pay their fair share. Mr. Peterson asked where the funds would come from if the County denied the incentive. Mr. Gilmour said if the County does not participate, the City of Fargo would take out loans and pay the tax payment not paid by the County. He said downtown Fargo is growing and if there was no new development, property taxes would be higher.

MOTION, passed

Mr. Grindberg moved and Mr. Breitling seconded to participate in Tax Increment Financing District 2023-02 for the City of Fargo for thirteen years. On roll call vote, the motion carried unanimously.

10. TAX EQUALIZATION BOARD, Reconvened for 2024

Chairman Chad M. Peterson reconvened the Cass County Board of Tax Equalization for 2024. County Director of Equalization, Paul Fracassi provided recommendations to the Board prior to the meeting on appeals submitted for properties in the City of Fargo, City of West Fargo, and Watson Township. All appeal information from the appellant, local jurisdiction, the County Tax Equalization Office were provided to the Board prior to the meeting and are available through the Tax Equalization Office. The Board considered appeals from each jurisdiction as follows:

Sterling Properties

Appeals were submitted by Sam Jelleberg on behalf of Sterling Properties for 21 apartment complexes within the City of Fargo and 4 apartment complexes within the City of West Fargo. Mr. Fracassi said a considerable amount of analysis was provided on the appeals by both city assessors and both made changes to a few of the properties that the cities felt they had overstated. Mr. Fracassi recommended the values be adjusted and retained as determined by the city assessors.

MOTION, passed

Mrs. Scherling moved and Mr. Kapitan seconded to approve the adjustments and retain the values as determined by the city assessors for Sterling Properties. On roll call vote, the motion carried unanimously.

PetSmart

An appeal was submitted by Pivotal Tax Solutions for a property located at 1630 13th Street East in West Fargo. The 2023 value was assessed at \$3,123,300 and the applicant's requested value was \$2,000,000. Mr. Fracassi said the City of West Fargo assessing office provided support and demonstrated the value is modeled fairly and equitable amongst similar properties.

MOTION, passed

Mrs. Scherling moved and Mr. Breitling seconded to retain the current value for PetSmart. On roll call vote, the motion carried unanimously.

Holiday Gas Stations

An appeal was submitted by Delta Property Tax Advisors on behalf of Holiday Gas Stations for properties located at 1020 19th Avenue North, 3040 25th Street South, 1902 24th Street South, 4377 45th Street South, 2755 Brandt Drive South, 1510 32nd Avenue South, 5651 36th Avenue South in Fargo and 1210 13th Avenue East and 2020 Sheyenne Street in West Fargo. Mr. Facassi said Delta Property Tax Advisors presented the same data from 2023 and the information provided did not support the land reduction request. He said the City of Fargo assessing office provided support and demonstrated the value is modeled fairly and equitable amongst similar properties and requested the values be retained.

Enclave

An appeal was submitted by Enclave for properties located at 4450 31st Avenue South, 4476 31st Avenue South, 3171 44th Street South, 4500 36th Street South, 2633 55th Street South, 5600 28th Street South, 2451 43rd Street North, and 2253 University Drive South in Fargo. Mr. Fracassi said the City of Fargo assessing office provided support and demonstrated the value is modeled fairly and equitable amongst similar properties. Mr. Fracassi said he supports the two changes recommended by the city assessing office and retaining the value for the remaining properties.

Property Tax Resources

An appeal was submitted by Property Tax Resources for properties located at 51 North Broadway and 300 NP Avenue in Fargo and 617 13th Street Northeast, 625 13th Street Northeast, 1740 Main Avenue West, 474 10th Street Northeast, and 526 10th Street Northeast in West Fargo. Mr. Fracassi said the applicant did not appeal the value at the City of Fargo Board of Equalization meeting or City of West Fargo Board of Equalization meeting. He said the City of Fargo and City of West Fargo assessing offices provided support and demonstrated the value is modeled fairly and equitable amongst similar properties and requested the values be retained.

Joseph Amundson

An appeal was submitted by Joseph Amundson for a property located at 1101 28th Avenue South in Fargo. The 2023 value was set at \$326,700. Mr. Fracassi said the applicant did not appeal the value at the City of Fargo Board of Equalization meeting. He said the City of Fargo assessing office provided support and demonstrated the value is modeled fairly and equitable amongst similar properties and requested the value be retained.

Hey Look a Squirrel Revocable Trust

An appeal was submitted by Hey Look a Squirrel Revocable Trust for a property located at 4355 66th Street South in Fargo. The 2023 value was set at \$2,797,600. Mr. Fracassi said the applicant did not appeal the value at the City of Fargo Board of Equalization meeting. He said the County assessing office was not able to make contact with the property owner and a review was not completed. He said the City of Fargo assessing office provided support and demonstrated the value is modeled fairly and equitable amongst similar properties and requested the values be retained.

Howard Rasmusson

An appeal was submitted by Howard Rasmusson for a property located at 5255 148th Avenue Southeast in Leonard. The 2023 value was set at \$203,500. Mr. Fracassi said the applicant did not submit any information supporting the value. He said the applicant did not

let him review the interior of the property, however, he reviewed the exterior of the property and upon review, modeling showed the value to be slightly higher than what was recommended by the local assessor. Mr. Fracassi said his recommendation is to retain the current value.

Quinten Gibson

An appeal was submitted in person at the meeting by Brett Kapaun, Watson Township local assessor, for a property located at 5105 147 Avenue Southeast in Watson Township. The 2023 value was set at \$171,200. Mr. Fracassi said the property was recently sold in a non-arm's length transaction for \$85,000. He said the property owner provided numerous pictures of the property and there is extensive deferred maintenance. Mr. Fracassi said he recommends reducing the value of the property to \$97,400.

Brett Kapaun

An appeal was submitted in person at the meeting by Brett Kapaun for a property located at 4000 133 Avenue Southeast in Watson Township. The 2023 value was set at \$287,100 and the applicant's requested value is \$221,700. Mr. Fracassi said staff reviewed the outbuildings on the property as the property owner's concerns were with the value of the barn, machine shed, and agriculture land. He said after the review, the County's modeling system put the true and full value at \$297,900. Mr. Fracassi said his recommendation is to retain the current value.

11. GREATER FARGO MOORHEAD ECONOMIC DEVELOPMENT CORPORATION AND FARGO MOORHEAD WEST FARGO CHAMBER, Comprehensive Growth Plan, Innovate 2028

Greater Fargo Moorhead Economic Development (GFMEDC) President and Chief Executive Officer, Joe Raso, and Fargo Moorhead West Fargo Chamber President and Chief Executive Officer, Shannon Full were present to give an update on the private sector growth campaign or comprehensive growth plan now called Innovate 2028. On February 20, 2024, the Commission approved allocating \$125,000 in matching funds to the project. Mr. Raso said the GFMEDC and Chamber are working together in a new partnership focused on regional planning. He said the GFMEDC and Chamber will be back before the Commission in July during budget hearings with a case statement and budget request. Ms. Full said this plan is a major opportunity for public and private partnership to bring the community together and leverage the assets of the GFMEDC and Chamber. She said the budget presentation will include metrics and identify the return on investment in the plan's major categories.

12. VETERANS TREATMENT COURT, Support approved

East Central Judicial District Court Judge, Constance Cleveland was present to discuss a request for Commission support of Veterans Treatment Court. Ms. Cleveland brought the proposal to the May 6, 2024, Commission meeting where the Commission directed a working group to review the proposal. Ms. Cleveland said she is requesting support for Veterans Treatment Court from the Commission as Veterans Treatment Court has reduced recidivism in other jurisdictions, and has no cost to the County at this time.

Mr. Peterson said he is supportive of Veterans Treatment Court. He said his concern is that the court should be approved by the State and then come back to the County for support. Ms. Cleveland said Veterans Treatment Court needs to be approved and added as part of the Supreme Court budget. She said the cost of the court to the County is \$0 at this time. She said the Cass County State's Attorney has not agreed to participate in the court at this time and the rest of the program will be run via the Supreme Court budgeted funds and volunteers. She said Veterans Treatment Court is moving forward as other key stakeholders are supportive. Mr. Grindberg said he is supportive of the

program, however, does not want to commit Cass County to any financial support of the program at this time.

MOTION, passed

Mr. Kapitan moved and Mr. Breitling seconded to support the filing of a petition with the North Dakota Supreme Court's Interdisciplinary Committee on Specialized Dockets to establish a Veterans Court in the East Central Judicial District to serve court involved veterans with the understanding Cass County is under no financial obligation. On roll call vote, the motion carried unanimously.

13. ROAD, Kindred Comprehensive Plan cost share and budget adjustment approved

County Engineer, Tom Soucy was present and said the City of Kindred is working with Fargo-Moorhead Metropolitan Council of Governments (Metro COG) to develop a comprehensive plan. He said the cost of the study is \$100,000 with \$72,000 covered by federal funding leaving \$28,000 required by a local match. Mr. Soucy said the City of Kindred is requesting Cass County cost share 50% of the local match or \$14,000. He said the City of Kindred joined Metro COG in May 2024. He said the County has assisted other small cities in the county to fund similar plans and County Highways 15 and 18 run through Kindred. Mr. Soucy said the plan will allow Kindred to grow in the most economical fashion and Cass County will benefit from the planning and growth.

Metro COG Community and Transportation Analyst, Adam Altenburg was present and said the plan will be beneficial for Kindred as they continue to grow. He said two of three main corridors running through Kindred are County Highways 15 and 18 thus it makes sense for the County to be a partner in the project. Mr. Soucy said the City of Kindred approved the \$14,000 cost share at the City Council meeting on June 5. Mrs. Scherling said it would have been appropriate to have a representative from Kindred present to make the request.

Mrs. Scherling asked if the study will look at flooding. Mr. Altenburg said some areas near Kindred affected by flooding are outside of the Kindred city limits. He said flooding will likely be a discussion during the study.

MOTION, passed

Mrs. Scherling moved and Mr. Breitling seconded to approve a budget adjustment of \$14,000 to the budget line item 211-4001-431-33.01 and authorize Cass County to participate in assisting the City of Kindred's local share to develop their comprehensive plan in the amount of \$14,000. On roll call vote, the motion carried unanimously.

14. RED RIVER REGIONAL DISPATCH CENTER, Construction contracts for general, mechanical, and electrical contractors approved

On May 8, 2024, bids were opened for general contractor, electrical contractor, and mechanical contractor services for construction of the Red River Regional Dispatch Center (RRRDC). The RRRDC Authority Board approved the recommended contracts as follows: general contractor, Ledgestone, Inc. with a bid of \$5,492,000, mechanical contractor, Robert Gibb and Sons with a bid of \$2,214,385, and electrical contractor, Grotberg Electric, Inc. with a bid of \$2,398,000. The bid alternate with Grotberg Electric, Inc. for \$68,000 and special inspections and testing with American Engineering Testing (AET) for \$20,496,00 is also being requested for approval. Mr. Wilson said the total project cost is \$15,711,259.37. He said Clay County and Moorhead have indicated they are processing payment for their portion of the construction per the RRRDC Joint Powers Agreement (JPA). He said the City of Fargo and West Fargo have committed they will follow through on their commitment to over the total cost of construction over \$12.5 million, or \$3,211,259.37 as described in the JPA.

MOTION, passed

Mrs. Scherling moved and Mr. Kapitan seconded to approve contracts with general contractor, Ledgestone, Inc. for \$5,492,000, mechanical contractor, Robert Gibb and Sons for \$2,214,385, electrical contractor, Grotberg Electric, Inc. for \$2,446,000, including the bid alternate, and American Engineering Testing (AET) for \$20,496.00 for the RRRDC construction. On roll call vote, the motion carried unanimously.

15. ELECTIONS, Recognize primary election efforts

Mr. Wilson said he would like to take a moment and recognize the successful primary election ran by the Finance Office. He said the organization and efforts by all staff involved were impressive.

Mr. Grindberg said since he was elected, there have been many conversations with members of the public on how to improve the election process and the Finance Office led by Ms. Madrigga has done a great job of listening and addressing concerns to improve the process.

Ms. Madrigga said the primary election went smoothly and was a great trial to the general election coming up this fall. She said she would like to thank her election staff, Craig Steingard and Maurice Dullea for their hard work on the election process.

16. VOUCHERS, Approved

MOTION, passed

Mr. Breitling moved and Mr. Kapitan seconded to approve Voucher No. 343706 through Voucher No. 343962 for a total of \$5,264,054.95. On roll call vote, the motion carried unanimously.

17. MEETING UPDATES, Committee reports

Commissioners and staff reported on meetings they have attended or will be attending in the upcoming weeks.

Mr. Wilson said the County needs to choose a voting delegate for the National Association of Counties annual conference coming up in July. There was a consensus by the Commission to have Mr. Peterson serve as the voting delegate for Cass County.

Mr. Wilson said It Director, Bob Henderson and Commission Assistant, Taylor Kaushagen have been looking at agenda management software. He said after having a few software demonstrations, a preferred vendor has been identified and the request will be included in the budget for 2025. He said there may be a request for a budget adjustment for this year to begin the implementation process.

Ms. Hegvik said the Victims of Crime Act (VOCA) grant the State's Attorney's Office applies for each year will be cut funding in the next few years. She said the County will need to look at what we are getting in exchange for what is required to apply and report on the grant.

18. ADJOURNMENT

MOTION, passed

On motion by Mr. Breitling, seconded by Mr. Kapitan and all in favor, the meeting was adjourned at 5:34 PM.

ATTEST:



Brandy Madrigga, County Finance Director
Cass County, North Dakota

APPROVED:



Chad M. Peterson, Chairman
Cass County Board of Commissioners

RESOLUTION RECORD

RESOLUTION ALLOWING CLAIMS & ORDERING PAYMENT THEREOF

WHEREAS, the County Finance Director, Brandy Madrigga, has audited and the departments have approved the following claims against the County of Cass, and have certified that such claims are properly payable by the said County, and that the said County Finance Director has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Cass;

NOW, THEREFORE, be it resolved by the County Commissioners of the County of Cass, North Dakota, that the following bills and claims be and thereby are, ordered but paid on check numbers 343706-343962 for a total of \$5,264,054.95.


BE IT FURTHER RESOLVED, that the County Finance Director be, and hereby is authorized and directed to draw checks and electronic payments for the above claims from the respective funds as herein indicated, and that the County Finance Director be, and she hereby is, authorized to execute and deliver such checks and electronic payments.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on the 17 day of June, 2024 by Commissioner Breitling, who moved its adoption, was seconded by Commissioner Kapitan, and adopted by the following vote:

Ayes: 5
Nays: 0

WHEREUPON, the resolution was duly declared adopted.

Approved:


County Finance Director

PAYMENT REGISTER

343706-343962

ACCOUNT NUMBER	DEPARTMENT	DATE	CHECK	VENDOR NAME	AMOUNT	DESCRIPTION
101-1502-4014204-	Administrator	6/11/2024	343803	ALL-TERRAIN GROUNDS MAINTENANCE	1,415.00	MAY23 CONTRACT MOWING
101-1503-4014304-	Administrator	5/29/2024	343849	HONEYWELL INTERNATIONAL, INC.	4,085.31	MECHAN/ELECT MAINT JAN24
101-1503-4014304-	Administrator	5/29/2024	343849	HONEYWELL INTERNATIONAL, INC.	4,085.31	MECHAN/ELECT MAINT MAR24
101-1503-4014304-	Administrator	5/29/2024	343849	HONEYWELL INTERNATIONAL, INC.	4,085.31	MECHAN/ELECT MAINT MAY24
101-1503-4014304-	Administrator	5/29/2024	343849	HONEYWELL INTERNATIONAL, INC.	4,085.32	MECHAN/ELECT MAINT APR24
101-1503-4014304-	Administrator	5/29/2024	343849	HONEYWELL INTERNATIONAL, INC.	4,085.32	MECHAN/ELECT MAINT FEB24
101-1503-4014304-	Administrator	5/29/2024	343849	HONEYWELL INTERNATIONAL, INC.	4,085.32	MECHAN/ELECT MAINT JUN24
101-1503-4014304-	Administrator	6/4/2024	343849	HONEYWELL INTERNATIONAL, INC.	4,085.31	MECHAN/ELECT MAINT JUL24
101-1503-4014701-	Administrator	5/30/2024	343845	GRAINGER, W.W.	197.16	GFCI RECEPTACLE
101-1503-4014701-	Administrator	6/10/2024	343884	NARDINI FIRE EQUIPMENT CO.	1,075.00	MAINTENANCE/INSPECTION
101-1503-4014701-	Administrator	6/12/2024	343845	GRAINGER, W.W.	227.80	FLUORESCENT, 32W, T8
101-1503-4014702-	Administrator	6/10/2024	343836	FARGO LINOLEUM COMPANY	10,710.00	4 BATHROOM PROJECT TILE W/THINSET
101-1503-4016104-	Administrator	6/5/2024	343924	SCHEELS HOME & HARDWARE	11.99	HOSE LEADER
101-1503-4016104-	Administrator	6/10/2024	343930	SHOTWELLS FLORAL	90.00	PLANT LEASE
101-1503-4016202-	Administrator	5/20/2024	343719	XCEL ENERGY	16,451.50	ELEC CHRГ 4/16-5/15/24
101-1503-4016202-	Administrator	6/6/2024	343788	XCEL ENERGY	1,036.21	GAS CHRГ 4/19-5/20/24
101-1504-4014204-	Administrator	6/11/2024	343803	ALL-TERRAIN GROUNDS MAINTENANCE	1,250.00	MAY24 1ST APPLICATION
101-1504-4014204-	Administrator	6/11/2024	343803	ALL-TERRAIN GROUNDS MAINTENANCE	1,440.00	MAY24 CONTRACT MOWING
101-1504-4014701-	Administrator	6/10/2024	343800	ACCURATE CONTROLS	104.64	SERVICE ORDER 7019
101-1504-4014701-	Administrator	6/10/2024	343806	BDT MECHANICAL LLC	3,050.38	REPAIR KITCHEN P TRAP
101-1504-4014701-	Administrator	6/11/2024	343845	GRAINGER, W.W.	198.81	DIAPHRAGM ASSEMBLY TOILET/BATTERY
101-1504-4014702-	Administrator	6/10/2024	343836	FARGO LINOLEUM COMPANY	2,081.00	ARTIC WHITE TILE AND THINSET
101-1504-4016104-	Administrator	5/30/2024	343879	MOTION INDUSTRIES, INC.	734.11	TRUFLEX BELT
101-1504-4016202-	Administrator	6/5/2024	343768	XCEL ENERGY	20,399.95	ELEC CHRГ 4/21-5/20/24
101-1505-4014304-	Administrator	5/29/2024	343849	HONEYWELL INTERNATIONAL, INC.	4,085.31	MECHAN/ELECT MAINT APR24
101-1505-4014304-	Administrator	5/29/2024	343849	HONEYWELL INTERNATIONAL, INC.	4,085.31	MECHAN/ELECT MAINT FEB24
101-1505-4014304-	Administrator	5/29/2024	343849	HONEYWELL INTERNATIONAL, INC.	4,085.31	MECHAN/ELECT MAINT JUN24
101-1505-4014304-	Administrator	5/29/2024	343849	HONEYWELL INTERNATIONAL, INC.	4,085.32	MECHAN/ELECT MAINT JAN24
101-1505-4014304-	Administrator	5/29/2024	343849	HONEYWELL INTERNATIONAL, INC.	4,085.32	MECHAN/ELECT MAINT MAR24
101-1505-4014304-	Administrator	5/29/2024	343849	HONEYWELL INTERNATIONAL, INC.	4,085.32	MECHAN/ELECT MAINT MAY24
101-1505-4014304-	Administrator	6/4/2024	343849	HONEYWELL INTERNATIONAL, INC.	4,085.32	MECHAN/ELECT MAINT JUL24
101-1505-4016202-	Administrator	5/21/2024	343743	XCEL ENERGY	5,657.02	ELEC CHRGS 4/17-5/16/24
101-1505-4016202-	Administrator	5/24/2024	343754	XCEL ENERGY	388.91	GAS CHRGS 4/22-5/21/24
101-1506-4014204-	Administrator	6/11/2024	343803	ALL-TERRAIN GROUNDS MAINTENANCE	1,300.00	MAY24 CONTRACT MOWING
101-1506-4014406-	Administrator	6/12/2024	343881	MUNICIPAL AIRPORT AUTHORITY OF THE CITY OF FARGO	4,011.15	JULY 2024 GROUND LEASE-LEC
101-1506-4014701-	Administrator	6/10/2024	343807	BERGSTROM ELECTRIC, INC.	177.50	REMOVED LIGHT POLE - LEC
101-1506-4016202-	Administrator	6/6/2024	343787	XCEL ENERGY	53.03	GAS CHRGS 4/25-5/27/24
101-1506-4016202-	Administrator	6/6/2024	343787	XCEL ENERGY	270.65	GAS CHRGS 4/25-5/27/24
101-1506-4016202-	Administrator	6/6/2024	343787	XCEL ENERGY	1,518.48	ELEC CHRГ 4/25-5/27/24
101-1507-4014701-	Administrator	6/6/2024	343939	THE LOCKSHOP	35.00	DUPLICATE KEY
101-1001-4015401-	Commission	6/4/2024	343820	COLUMN SOFTWARE PBC	19.00	JUN 3 COMMISION APPOINTMENTS
101-1001-4015401-	Commission	6/4/2024	343820	COLUMN SOFTWARE PBC	563.16	MAY 20 MEETING MINUTES
101-1001-4015401-	Commission	6/11/2024	343839	FORUM	305.00	MAY 18 AGENDA
101-1001-4015401-	Commission	6/11/2024	343839	FORUM	305.00	MAY 4 AGENDA
101-1001-4015813-	Commission	6/10/2024	343858	KAPITAN, JIM	62.98	MILEAGE 6/6-6/10/2024

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ACCOUNT NUMBER	DEPARTMENT	DATE	CHECK	VENDOR NAME	AMOUNT	DESCRIPTION
101-1002-4013307-	Commission	6/1/2024	343870	MARQUART, ANDREW S	288.00	SERVICES 5/19-5/21/24
101-1002-4013307-	Commission	6/1/2024	343870	MARQUART, ANDREW S	333.00	SERVICES 5/23-5/24/24
101-1002-4015202-	Commission	6/11/2024	343871	MARSH & MCLENNAN AGENCY LLC	170.00	ADD 4 VEHICLES - BA43237 8/1/23-8/1/24
101-1003-4015112-	Commission	6/11/2024	343833	FARGO CASS PUBLIC HEALTH	99,080.06	MAY24 CASS COUNTY REPORT
233-1007-4013313-	Commission	6/7/2024	343770	VICKI BENDER	3,752.00	2024 CAMP HOST CONTRACT BREWER LAKE
233-1007-4014701-	Commission	6/1/2024	343845	GRAINGER, W.W.	143.35	DIAPHRAGM ASSEMBLY TOILET/URINAL
233-1007-4014701-	Commission	6/10/2024	343850	HOPE ELECTRIC INC	721.00	BREWER LAKE LIGHTS AND BREAKER
233-1007-4016206-	Commission	6/11/2024	343904	PAGE OIL COMPANY	271.15	GASOHOL BREWER LAKE
242-1008-4013313-JAILPD	Commission	6/4/2024	343861	KLEIN MCCARTHY ARCHITECTS	17,746.31	PROFES SVSC 5/1-5/31/2024
242-1008-4017201-JAILPD	Commission	6/6/2024	343875	MEINECKE-JOHNSON CO.	769,452.50	WORK THRU 5-31-24
242-1008-4017201-JAILPD	Commission	6/6/2024	343953	VINCO, INC.	614,789.65	WORK COMPLETED THRU 5-25-24
242-1008-4017201-JAILPD	Commission	6/10/2024	343907	PETERSON MECHANICAL	112,165.55	CHRG5 4/25-5/25/2024
101-3201-4016113-	Coroner	6/11/2024	343895	NMS LABS	558.00	DRUG TEST/BLOOD WORK
101-4002-4015101-	County Road & Bridge	6/3/2024	343931	SIMPLIFILE LC	46.50	RECORD & SUBMISSION FEES
211-4001-3927002	County Road & Bridge	5/30/2024	343937	SWENSON, SETH	29.57	REFUND FOR AUCTION ITEM
211-4001-4013301-CB1701.01	County Road & Bridge	6/3/2024	343862	KLJ ENGINEERING LLC	781.52	ENGINEERING SEVICES
211-4001-4013301-CB2502.01	County Road & Bridge	6/3/2024	343852	HOUSTON ENGINEERING	3,626.00	ENGINEERING SERVICES
211-4001-4013301-CB2503.01	County Road & Bridge	6/3/2024	343862	KLJ ENGINEERING LLC	50,464.07	ENGINEERING SERVICES
211-4001-4013301-CB2706.01	County Road & Bridge	6/3/2024	343852	HOUSTON ENGINEERING	3,478.50	ENGINEERING SERVICES
211-4001-4013301-CB2707.01	County Road & Bridge	6/3/2024	343852	HOUSTON ENGINEERING	2,135.75	ENGINEERING SERVICES
211-4001-4013301-CB2708.01	County Road & Bridge	6/3/2024	343852	HOUSTON ENGINEERING	44.00	ENGINEERING SERVICES
211-4001-4013301-TB2405.01	County Road & Bridge	6/3/2024	343852	HOUSTON ENGINEERING	427.50	ENGINEERING SERVICES
211-4001-4013301-TB2508.01	County Road & Bridge	6/3/2024	343862	KLJ ENGINEERING LLC	3,631.97	ENGINEERING SERVICES
211-4001-4013301-TB2704.01	County Road & Bridge	6/3/2024	343862	KLJ ENGINEERING LLC	3,519.64	ENGINEERING SERVICES
211-4001-4013301-TB2705.01	County Road & Bridge	6/3/2024	343852	HOUSTON ENGINEERING	671.50	ENGINEERING SERVICES
211-4001-4013301-TB2706.01	County Road & Bridge	6/3/2024	343852	HOUSTON ENGINEERING	825.00	ENGINEERING SERVICES
211-4001-4013301-TB2707.01	County Road & Bridge	6/3/2024	343852	HOUSTON ENGINEERING	114.00	ENGINEERING SERVICES
211-4001-4013301-TB2708.01	County Road & Bridge	6/3/2024	343852	HOUSTON ENGINEERING	1,701.25	ENGINEERING SERVICES
211-4001-4013301-TB2709.01	County Road & Bridge	6/3/2024	343852	HOUSTON ENGINEERING	1,100.00	ENGINEERING SERVICES
211-4001-4014101-	County Road & Bridge	5/31/2024	343819	CITY OF BUFFALO	109.73	WATER/SEWER
211-4001-4014101-	County Road & Bridge	6/10/2024	343790	CITY OF DAVENPORT	89.75	WATER/SEWER
211-4001-4014102-	County Road & Bridge	5/23/2024	343714	OTTER TAIL POWER COMPANY	36.51	ELECTRIC
211-4001-4014102-	County Road & Bridge	5/23/2024	343714	OTTER TAIL POWER COMPANY	72.10	ELECTRIC
211-4001-4014102-	County Road & Bridge	5/30/2024	343718	XCEL ENERGY	709.99	ELECTRIC-1201 MAIN AVE
211-4001-4014102-	County Road & Bridge	5/31/2024	343725	OTTER TAIL POWER COMPANY	98.90	ELECTRIC-103 MAIN ST
211-4001-4014102-	County Road & Bridge	6/10/2024	343794	OTTER TAIL POWER COMPANY	22.10	ELECTRIC
211-4001-4014103-	County Road & Bridge	5/30/2024	343718	XCEL ENERGY	157.00	GAS-1201 MAIN AVE
211-4001-4014103-	County Road & Bridge	6/5/2024	343787	XCEL ENERGY	70.09	GAS-103 MAIN ST
211-4001-4014103-	County Road & Bridge	6/5/2024	343787	XCEL ENERGY	274.06	GAS-1201 WEST MAIN AVE
211-4001-4014403-	County Road & Bridge	6/11/2024	343908	PETRO SERVE USA	100.00	TANK RENTAL
211-4001-4014501-CH2409.18	County Road & Bridge	6/11/2024	343844	GLACIER DUST CONTROL	7,634.55	DUST CONTROL
211-4001-4014501-CH2409.25	County Road & Bridge	6/11/2024	343844	GLACIER DUST CONTROL	4,837.80	DUST CONTROL
211-4001-4014508-MS2401.01	County Road & Bridge	5/31/2024	343823	CUSTOM CONTRACTING SOLUTIONS LLC	4,936.00	REPAIR GUARDRAIL
211-4001-4014550-CB2402.01	County Road & Bridge	5/31/2024	343954	WHITE CAP LP	5,040.00	15 X 300'
211-4001-4014550-CB2402.01	County Road & Bridge	6/11/2024	343954	WHITE CAP LP	30.00	UNDERPAID FIRST ENTRY BY 30.00

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ACCOUNT NUMBER	DEPARTMENT	DATE	CHECK	VENDOR NAME	AMOUNT	DESCRIPTION
211-4001-4014575-CH2203.01	County Road & Bridge	6/12/2024	343955	WILLIAMS EXCAVATION & SEEDING, LLC	179,225.06	GRADING, CEMENT STABILIZATION, AGGREGATE
211-4001-4014575-CH2403.01	County Road & Bridge	6/12/2024	343824	DAKOTA UNDERGROUND COMPANY	1,760,214.90	CONCRETE PAVING, ROADWAY WIDENING, BOX CULVERT
211-4001-4014601-	County Road & Bridge	5/29/2024	343893	NELSON INTERNATIONAL	1,604.22	TRUCK REPAIR
211-4001-4014601-	County Road & Bridge	6/5/2024	343899	NORTHWEST TIRE INC	29.94	FLAT REPAIR
211-4001-4014601-	County Road & Bridge	6/10/2024	343809	BIG DOG AUTOGLASS	150.00	INSTALL DOOR GLASS
211-4001-4014701-	County Road & Bridge	5/29/2024	343866	LSI DAKOTAS	30.00	LOCATING SERVICES
211-4001-4016101-	County Road & Bridge	5/31/2024	343812	BUSINESS ESSENTIALS	83.98	8.5X11 COPY PAPER
211-4001-4016101-	County Road & Bridge	6/10/2024	343812	BUSINESS ESSENTIALS	239.99	TONER
211-4001-4016101-	County Road & Bridge	6/10/2024	343812	BUSINESS ESSENTIALS	432.98	TONER
211-4001-4016101-	County Road & Bridge	6/12/2024	343889	ND SECRETARY OF STATE	36.00	NOTARY APPLICATION FEE
211-4001-4016130-	County Road & Bridge	5/30/2024	343876	MENARDS	88.46	SHOP SUPPLIES
211-4001-4016130-	County Road & Bridge	5/30/2024	343876	MENARDS	149.52	SHOP SUPPLIES
211-4001-4016130-	County Road & Bridge	6/5/2024	343815	CASSELTON HARDWARE HANK	38.97	SHOP SUPPLIES
211-4001-4016130-	County Road & Bridge	6/5/2024	343815	CASSELTON HARDWARE HANK	51.98	SHOP SUPPLIES
211-4001-4016130-	County Road & Bridge	6/10/2024	343876	MENARDS	55.67	SHOP SUPPLIES
211-4001-4016130-	County Road & Bridge	6/11/2024	343802	ALLSTATE PETERBILT OF FARGO	44.08	FILTERS
211-4001-4016130-	County Road & Bridge	6/12/2024	343908	PETRO SERVE USA	45.00	PROPANE
211-4001-4016132-	County Road & Bridge	6/5/2024	343876	MENARDS	723.87	POTHOLE PATCH
211-4001-4016134-	County Road & Bridge	6/5/2024	343869	MARK SAND & GRAVEL DAKOTA CO	2,016.92	GRAVEL
211-4001-4016134-	County Road & Bridge	6/5/2024	343869	MARK SAND & GRAVEL DAKOTA CO	15,452.61	GRAVEL
211-4001-4016134-	County Road & Bridge	6/5/2024	343869	MARK SAND & GRAVEL DAKOTA CO	16,866.75	GRAVEL
211-4001-4016134-	County Road & Bridge	6/5/2024	343869	MARK SAND & GRAVEL DAKOTA CO	17,415.51	GRAVEL
211-4001-4016134-	County Road & Bridge	6/5/2024	343869	MARK SAND & GRAVEL DAKOTA CO	17,460.04	GRAVEL
211-4001-4016135-CB2402.01	County Road & Bridge	5/30/2024	343837	FERGUSON WATERWORKS #2516	2,551.00	PIPE
211-4001-4016301-	County Road & Bridge	5/29/2024	343864	KOTACO FUELS INC	4,378.44	DIESEL #2
211-4001-4016301-	County Road & Bridge	5/31/2024	343908	PETRO SERVE USA	24.75	PROPANE
211-4001-4016301-	County Road & Bridge	6/5/2024	343859	KASOWSKI GUBRUD REPAIR	80.00	GAS
211-4001-4016301-	County Road & Bridge	6/5/2024	343859	KASOWSKI GUBRUD REPAIR	99.42	GAS
211-4001-4016301-	County Road & Bridge	6/5/2024	343859	KASOWSKI GUBRUD REPAIR	106.31	GAS
211-4001-4016301-	County Road & Bridge	6/5/2024	343859	KASOWSKI GUBRUD REPAIR	108.32	GAS
211-4001-4016301-	County Road & Bridge	6/10/2024	343864	KOTACO FUELS INC	2,521.86	DIESEL
211-4001-4016301-	County Road & Bridge	6/10/2024	343916	RDO EQUIPMENT CO.-FARGO	423.87	CERTIFIED DEF
211-4001-4016302-	County Road & Bridge	5/30/2024	343893	NELSON INTERNATIONAL	70.45	PARTS
211-4001-4016302-	County Road & Bridge	6/5/2024	343893	NELSON INTERNATIONAL	39.20	PARTS
211-4001-4016302-	County Road & Bridge	6/5/2024	343893	NELSON INTERNATIONAL	669.21	PARTS
211-4001-4016302-	County Road & Bridge	6/5/2024	343909	POMP'S TIRE SERVICE INC	2,560.92	TIRES
211-4001-4016302-	County Road & Bridge	6/5/2024	343909	POMP'S TIRE SERVICE INC	3,542.56	TIRES
211-4001-4016302-	County Road & Bridge	6/10/2024	343813	BUTLER MACHINERY	544.12	PARTS
211-4001-4016302-	County Road & Bridge	6/12/2024	343802	ALLSTATE PETERBILT OF FARGO	11.90	FILTER
211-4001-4016302-	County Road & Bridge	6/12/2024	343831	FACTORY MOTOR PARTS CO.	154.83	PARTS
211-4001-4016302-	County Road & Bridge	6/12/2024	343879	MOTION INDUSTRIES, INC.	44.20	PARTS
211-4001-4016302-	County Road & Bridge	6/12/2024	343899	NORTHWEST TIRE INC	2,073.81	TIRES
211-4001-4016401-	County Road & Bridge	5/31/2024	343873	MATTHEW BENDER & CO., INC.	81.60	NDCC 2024 RV 8B
211-4001-4017201-	County Road & Bridge	6/12/2024	343835	FARGO GLASS & PAINT CO.	3,354.00	BLINDS
211-4001-4017303-	County Road & Bridge	6/10/2024	343855	J & J DEVELOPMENT, LLLP.	1,212.00	2024 LAND RENT

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ACCOUNT NUMBER	DEPARTMENT	DATE	CHECK	VENDOR NAME	AMOUNT	DESCRIPTION
211-4001-4017303-CB2402.01	County Road & Bridge	5/30/2024	343854	IWEN, GLORIA A	1,250.00	LAND/TEMP CONST
211-4001-4017303-CB2402.01	County Road & Bridge	5/30/2024	343951	VIESTENZ FARMLAND LLLP	1,250.00	LAND/TEMP CONST
211-4001-4017303-CH2203.01	County Road & Bridge	5/31/2024	343826	DICKSON INVESTMENT LLLP	16,500.00	LAND/TEMP CONST
211-4001-4017303-CH2203.01	County Road & Bridge	5/31/2024	343867	MADSEN, JERRY D	12,000.00	LAND/TEMP CONST
211-4001-4017303-CH2203.01	County Road & Bridge	5/31/2024	343905	PEARSON FAMILY LLLP 1	7,000.00	Vendor invoice
211-4001-4017303-CH2203.01	County Road & Bridge	5/31/2024	343906	PEARSON FAMILY LLLP 2	20,500.00	LAND/TEMP CONST
211-4001-4017303-TB2102.01	County Road & Bridge	5/29/2024	343868	MANTHEI, CAROL I	1,750.00	LAND/TEMP CONST/DAMAGES
211-4001-4017303-TB2102.01	County Road & Bridge	5/29/2024	343872	MARTIN, DAVID W	3,700.00	LAND/IMPROVEMENTS/TEMP CONST/DAMAGES
211-4001-4017303-TB2403.01	County Road & Bridge	5/30/2024	343874	MEIER, KEVIN	1,250.00	LAND/TEMP CONST
211-4001-4017303-TB2403.01	County Road & Bridge	5/30/2024	343941	TOM HOCKING TRUST	1,250.00	LAND/TEMP CONST
211-4001-4017303-TB2405.01	County Road & Bridge	5/30/2024	343814	CAMAS, KEVIN	3,250.00	LAND/IMPROVEMENTS/TEMP/DAMAGES
211-4001-4017303-TB2405.01	County Road & Bridge	5/30/2024	343872	MARTIN, DAVID W	5,500.00	LAND/IMPROVEMENTS/TEMP CONST/DAMAGES
211-4001-4017415-	County Road & Bridge	5/29/2024	343808	BERT'S TRUCK EQUIPMENT OF MHD	137,902.00	COMMANDER BODY W/OPTIONS
211-4001-4017415-	County Road & Bridge	6/12/2024	343808	BERT'S TRUCK EQUIPMENT OF MHD	137,902.00	COMMANDER BODY
214-4009-4018011-	County Road & Bridge	6/12/2024	343887	ND DEPARTMENT OF EMERGENCY SERVICES	5,085.98	2019 DE-OBLIGATION OF FUNDS
248-4006-4015701-	County Road & Bridge	6/4/2024	343786	SMITH, JODI	1,833.59	REIMB 5/1-5/24/24
248-4006-4015801-	County Road & Bridge	6/3/2024	343780	DAUDT, MADELINE	174.87	MILEAGE 5/2-5/31/24
101-3701-4015104-	Emergency Management	6/4/2024	343862	KLJ ENGINEERING LLC	15,350.00	2024 MULTI HAZARD MITIGATION
101-3701-4016301-	Emergency Management	5/31/2024	343717	WEX BANK	136.91	GAS, OTHER; 4/24-5/23
101-3701-4016302-	Emergency Management	5/31/2024	343717	WEX BANK	7.00	GAS, OTHER; 4/24-5/23
101-4501-4015403-	Extension	6/11/2024	343892	NDSU	319.00	Office Marketing - Podcast
101-4501-4015704-	Extension	5/29/2024	343848	HOLM, MARY JEAN	1,324.42	Keynote Speaker Fee and Expenses for Yard and Garden Palooza
101-4501-4015801-	Extension	6/1/2024	343777	USSATIS, RITA	576.76	Rita Ussatis' May Expense Report
219-4503-4015704-	Extension	5/28/2024	343857	JPII CATHOLIC SCHOOLS	500.00	Site Fee for Yard and Garden Palooza 2024
219-4503-4015704-	Extension	6/7/2024	343843	AUDREY GILBRAITH	50.00	Yard and Garden Palooza breakout speaker stipend.
219-4503-4015704-	Extension	6/7/2024	343851	HORTICULTURE SOLUTIONS LLC	50.00	Yard and Garden Palooza breakout speaker stipend.
219-4503-4015704-	Extension	6/7/2024	343914	JODIE RAMSAY	50.00	Yard and Garden Palooza breakout speaker stipend.
219-4503-4015704-	Extension	6/7/2024	343925	JULIE SCHROER	50.00	Yard and Garden Palooza breakout speaker stipend.
219-4503-4015704-	Extension	6/7/2024	343952	SANDRA VIGEN	50.00	Yard and Garden Palooza breakout speaker stipend.
101-2101-4015101-	Finance	6/6/2024	343757	CASS COUNTY RECORDER	20.00	SATISFACTION CD
101-2101-4015101-	Finance	6/6/2024	343757	CASS COUNTY RECORDER	40.00	SATISFACTION CD / QUIT CLAIM DEED
101-2101-4015305-	Finance	6/11/2024	343853	INFORMATION TECHNOLOGY DEPT.	56.80	WAN ACCESS
101-2102-4016104-	Finance	6/1/2024	343845	GRAINGER, W.W.	201.40	32GAL UTILITY CONTAINER
101-2102-4016104-	Finance	6/11/2024	343803	ALL-TERRAIN GROUNDS MAINTENANCE	2,650.00	MAY24 CONTRACT MOWING, 1ST APPLICATION
101-2103-4011025-	Finance	6/3/2024	343860	KELLY SERVICES, INC.	2,952.00	TEMPORARY WORKERS
101-2103-4013320-	Finance	6/1/2024	343860	KELLY SERVICES, INC.	1,686.00	TEMPORARY WAGES
101-2103-4013320-	Finance	6/1/2024	343860	KELLY SERVICES, INC.	2,604.00	TEMPORARY WAGES
101-2103-4014102-	Finance	6/6/2024	343768	XCEL ENERGY	137.65	ELEC CHRGS 4/21-5/20
101-2103-4014103-	Finance	6/6/2024	343768	XCEL ENERGY	57.58	GAS CHRGS 4/21-5/20/24
101-2103-4014308-	Finance	6/1/2024	343830	ELECTION SYSTEMS & SOFTWARE, INC.	16,577.23	TABULATOR / MEDIA SERVICES
101-2103-4014401-	Finance	6/6/2024	343834	FARGO DOME	704.50	ROOM RENTAL
101-2103-4015305-	Finance	6/11/2024	343853	INFORMATION TECHNOLOGY DEPT.	21.30	WAN ACCESS
101-2103-4015401-	Finance	6/1/2024	343820	COLUMN SOFTWARE PBC	6,777.10	NOTICE OF ELECTION/SAMPLE BALLOT 5/29 6/5/24
101-2103-4015906-	Finance	6/1/2024	343829	ELECTION CENTER	75.00	MEMBERSHIP DUES
101-2103-4016101-	Finance	6/1/2024	343817	CI SPORT	1,043.50	POLOS

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101-2103-4016101-	Finance	6/1/2024	343817	CI SPORT	4,957.00	VESTS
101-2103-4016101-	Finance	6/11/2024	343946	ULINE	491.78	THERMAL PAPER
101-2103-4016105-	Finance	6/1/2024	343830	ELECTION SYSTEMS & SOFTWARE, INC.	955.81	TEST BALLOT
101-2103-4016105-	Finance	6/1/2024	343830	ELECTION SYSTEMS & SOFTWARE, INC.	21,549.21	BALLOTS - ABSENTEE, TEST, ELECTION
224-2107-4015304-	Finance	6/10/2024	343918	RRRDC	336,608.50	JUN2024 RRRDC
224-2107-4015305-	Finance	6/4/2024	343734	INTER-COMMUNITY TELEPHONE CO.	150.00	CENTRAL OFFICE TRUNKING - E911
224-2107-4015305-	Finance	6/4/2024	343737	POLAR COMMUNICATIONS	126.18	E911 CHARGES; JUN 1-JUN30
238-2112-4013315-	Finance	6/10/2024	343828	EIDE BAILLY, LLP.	2,050.00	JUN24 VIRTUAL HOST MONITORING
238-2112-4013315-	Finance	6/10/2024	343828	EIDE BAILLY, LLP.	16,800.00	JUN24 CENTRAL SITE HOSTING
238-2112-4013315-	Finance	6/10/2024	343853	INFORMATION TECHNOLOGY DEPT.	4,763.10	WAN ACCESS
238-2112-4013319-	Finance	6/4/2024	343896	NORDAK NORTH PUBLICATIONS	125.00	2024 SPRING ND REALTOR AD
246-2110-4013313-	Finance	6/10/2024	343795	RED RIVER CHILD ADVOCACY CENTER	1,310.60	2024 JAG 23210 Q1
401-2105-4013309-RRRDC	Finance	6/11/2024	343929	SHORT ELLIOTT HENDRICKSON, INC.	83,247.90	CASSN RED RIVER RDC FINAL DESIGN
401-2105-4017201-23HIGHWAYRE	Finance	5/29/2024	343827	DIVERSIFIED CONTRACTORS	29,650.00	CHRGs THRU 5/25/24
202-5010-4013710-	Human Service Zone	6/3/2024	343810	BILLMAN-HUNT	3,500.00	GA burial
202-5010-4013710-	Human Service Zone	6/3/2024	343811	BOULGER FUNERAL HOME	1,250.00	GA burial
202-5010-4013710-	Human Service Zone	6/3/2024	343811	BOULGER FUNERAL HOME	3,500.00	GA burial
202-5010-4013710-	Human Service Zone	6/3/2024	343811	BOULGER FUNERAL HOME	3,500.00	GA burial
202-5010-4013710-	Human Service Zone	6/3/2024	343811	BOULGER FUNERAL HOME	3,500.00	GA burial
202-5010-4013710-	Human Service Zone	6/3/2024	343840	FRANK FAMILY FUNERAL HOME	3,500.00	GA burial
202-5010-4013710-	Human Service Zone	6/3/2024	343863	KORSMO FUNERAL HOME	3,500.00	GA burial
202-5010-4016102-	Human Service Zone	6/6/2024	343772	FARGO POSTMASTER	410.00	Box 3106 service fee
202-5010-4017402-	Human Service Zone	6/5/2024	343838	FLUID INTERIORS, LLC	2,808.82	2nd floor office
202-5020-4013728-	Human Service Zone	6/5/2024	343903	OMNI GROUP INTERNATIONAL	150.00	May services
202-5020-4015802-	Human Service Zone	6/5/2024	343764	NIKLAS, CHELSEY	123.90	Travel 4/7-4/18
202-5020-4015805-	Human Service Zone	6/3/2024	343733	HARRIS, SUSAN	194.30	Travel 5/7-5/30
202-5020-4015805-	Human Service Zone	6/5/2024	343748	PARROW, JEREMY	102.51	Travel 5/1-5/28
202-5020-4015805-	Human Service Zone	6/5/2024	343764	NIKLAS, CHELSEY	335.00	Travel 4/7-4/18
202-5031-4013701-	Human Service Zone	5/30/2024	343715	VELEZ, DARLA	18.95	Travel 4/16-5/15
202-5031-4013701-	Human Service Zone	6/3/2024	343740	STRAND, RYAN	13.85	Travel 5/1-5/24
202-5031-4013701-	Human Service Zone	6/3/2024	343910	PRATT, JOSIAH	10.86	Travel 1/9
202-5031-4013701-	Human Service Zone	6/5/2024	343765	PRATT, JOSIAH	2.89	Travel 4/1-4/30
202-5031-4013701-	Human Service Zone	6/5/2024	343765	PRATT, JOSIAH	25.99	Travel 3/1-3/30
202-5031-4013701-	Human Service Zone	6/5/2024	343766	RAGUSE, ERICA	21.98	Travel 5/21-5/31
202-5031-4013704-	Human Service Zone	6/7/2024	343804	ANY LAB TEST NOW FARGO	189.00	Substance use testing
202-5031-4013704-	Human Service Zone	6/7/2024	343804	ANY LAB TEST NOW FARGO	399.00	DNA testing
202-5031-4013705-	Human Service Zone	6/3/2024	343910	PRATT, JOSIAH	8.95	Travel 1/9
202-5031-4013705-	Human Service Zone	6/5/2024	343765	PRATT, JOSIAH	17.59	Travel 3/1-3/30
202-5031-4013705-	Human Service Zone	6/5/2024	343765	PRATT, JOSIAH	48.38	Travel 4/1-4/30
202-5031-4013709-	Human Service Zone	6/3/2024	343741	TNT KID'S FITNESS & GYMNASTICS	225.00	Daycare deposit
202-5031-4015104-	Human Service Zone	5/29/2024	343915	RAY OF HOPE LLC	375.00	Reflective Coaching-May
202-5031-4015805-	Human Service Zone	5/30/2024	343715	VELEZ, DARLA	272.02	Travel 4/16-5/15
202-5031-4015805-	Human Service Zone	6/3/2024	343728	CARLSON, TARA	304.18	Travel 5/6-5/30
202-5031-4015805-	Human Service Zone	6/3/2024	343736	SHELBY PEARSON	469.67	Travel 5/2-5/30
202-5031-4015805-	Human Service Zone	6/3/2024	343738	PRATT, JOSIAH	228.47	Travel 2/1-2/29

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202-5031-4015805-	Human Service Zone	6/3/2024	343740	STRAND, RYAN	1,288.41	Travel 5/1-5/24
202-5031-4015805-	Human Service Zone	6/3/2024	343910	PRATT, JOSIAH	12.06	Travel 1/9
202-5031-4015805-	Human Service Zone	6/5/2024	343759	EVENSON, TESSA	448.90	Travel 4/10-5/29
202-5031-4015805-	Human Service Zone	6/5/2024	343765	PRATT, JOSIAH	106.53	Travel 3/1-3/30
202-5031-4015805-	Human Service Zone	6/5/2024	343765	PRATT, JOSIAH	140.03	Travel 4/1-4/30
202-5031-4015805-	Human Service Zone	6/5/2024	343766	RAGUSE, ERICA	686.75	Travel 5/21-5/31
202-5031-4015805-	Human Service Zone	6/12/2024	343957	CHLOE HEYDT	138.69	Travel 5/1-5/23
202-5032-4015805-	Human Service Zone	6/5/2024	343745	HELL, WENDY	114.57	Travel 4/1-4/26
202-5032-4015805-	Human Service Zone	6/6/2024	343774	SANFORD, GERI	255.27	Travel 5/2-5/31
202-5032-4015805-	Human Service Zone	6/7/2024	343919	SAMEK, MAE	68.34	Travel 4/9-5/28
202-5033-4013701-	Human Service Zone	5/5/2023	343751	VALNES, TANNER	16.79	Travel 3/7-4/28
202-5033-4015805-	Human Service Zone	5/5/2023	343751	VALNES, TANNER	194.54	Travel 3/7-4/28
202-5034-4015104-	Human Service Zone	5/29/2024	343915	RAY OF HOPE LLC	375.00	Reflective Coaching-May
202-5034-4015702-	Human Service Zone	6/10/2024	343791	EMILY FORD	116.44	Travel 5/1-5/30
202-5034-4015805-	Human Service Zone	6/3/2024	343739	SORENSEN, KELSEY	272.69	Travel 4/16-5/24
202-5034-4015805-	Human Service Zone	6/10/2024	343791	EMILY FORD	125.96	Travel 5/1-5/30
202-5034-4015805-	Human Service Zone	6/11/2024	343945	TRITABAUGH, MORGAN	90.45	Travel 5/17-5/30
202-5034-4015805-	Human Service Zone	6/11/2024	343961	VALNES, TANNER	211.05	Travel 5/3-5/30
202-5034-4015805-	Human Service Zone	6/12/2024	343956	HAYER, BRITTANY	110.55	Travel 5/3-5/31
202-5034-4015805-	Human Service Zone	6/12/2024	343958	HOLMES, DAIJAH	168.84	Travel 4/2-4/30
202-5036-4015104-	Human Service Zone	5/29/2024	343915	RAY OF HOPE LLC	125.00	Reflective Coaching-May
202-5036-4015805-	Human Service Zone	6/3/2024	343732	ENRIQUEZ, JUAN	144.72	Travel 5/1-5/31
202-5036-4015805-	Human Service Zone	6/7/2024	343783	LIEN, SAMANTHA	961.65	Travel 5/1-5/30
202-5061-4015104-	Human Service Zone	5/29/2024	343847	HELPING HANDS CARE, LLC	526.68	Mar-Apr services
202-5061-4015104-	Human Service Zone	6/6/2024	343799	RSR HUMAN SERVICE ZONE	459.50	Feb-May homemaking services
202-5061-4015104-	Human Service Zone	6/7/2024	343821	COMMUNITY LIVING SERVICES, INC.	207.90	Access in home services-May
202-5093-4015104-	Human Service Zone	5/2/2023	343750	UNITY MEDICAL CENTER	182.00	Medical bill
101-1801-4014301-	Information Technology	6/11/2024	343801	ADVANCED BUSINESS METHODS	15.00	CONTRACT BASE 5/1-5/31
101-1801-4014301-	Information Technology	6/11/2024	343801	ADVANCED BUSINESS METHODS	71.10	CONTRACT BASE RATE 6/1-6/30
101-1801-4014601-	Information Technology	6/11/2024	343913	PRINTER SOLUTIONS	138.00	SERVICE HP M609
101-1801-4014603-	Information Technology	6/11/2024	343866	LSI DAKOTAS	25.00	LOCATING SERVICES
101-1801-4015305-	Information Technology	6/11/2024	343853	INFORMATION TECHNOLOGY DEPT.	76.00	WAN ACCESS
101-1801-4015306-	Information Technology	6/11/2024	343853	INFORMATION TECHNOLOGY DEPT.	2,400.00	WAN ACCESS
101-1804-4015305-	Information Technology	6/11/2024	343853	INFORMATION TECHNOLOGY DEPT.	12.10	WAN ACCESS
502-1802-4015301-	Information Technology	6/3/2024	343822	CONSOLIDATED COMMUNICATIONS	5,285.28	PHONE SERVICE JUN24
101-0000-2026000	Non-Departmental	6/6/2024	343763	M. PETERSON PROPERTIES, LLC	75.87	OVERPAYMENT
101-0000-2026000-	Non-Departmental	4/13/2023	343752	VANRADEN PROPERTIES	225.14	OVERPAYMENT
101-0000-2026000-	Non-Departmental	4/13/2023	343753	VANRADEN PROPERTIES INC	53.56	OVERPAYMENT
101-0000-2026000-	Non-Departmental	2/2/2024	343775	SELMA KASPER	322.22	OVERPAYMENT
658-0000-4010100-	Non-Departmental	6/4/2024	343735	KRYSTAL MCKAY	315.72	CHILD SUPPORT
658-0000-4010100-	Non-Departmental	6/10/2024	343778	CASS HUMAN SERVICE ZONE FOR KYNGSTYN GARTLAND	3.35	CHILD SUPPORT
658-0000-4010100-	Non-Departmental	6/10/2024	343779	CASS HUMAN SERVICE ZONE FOR XION POITRA	1.02	CHILD SUPPORT
658-0000-4010100-	Non-Departmental	6/13/2024	343959	ND DEPT. OF HUMAN SERVICES	1,504.00	SNAP
659-0000-4010100-	Non-Departmental	5/23/2023	343746	KELLY KRAFT	49.00	REFUND K. KRAFT
659-0000-4010100-	Non-Departmental	1/2/2024	343769	ALEXIS S MILLER	45.00	REFUND C.KIRKPATRICK

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659-0000-4010100-	Non-Departmental	1/30/2024	343771	DEREK SPITZER	34.95	REFUND PRECISION FENCE
659-0000-4010100-	Non-Departmental	5/31/2024	343706	AARON'S SALES & LEASE	14.85	REFUND O.ESTRADA
659-0000-4010100-	Non-Departmental	5/31/2024	343708	FOND DU LAC COUNTY	38.30	REFUND K.SCHULTZ
659-0000-4010100-	Non-Departmental	5/31/2024	343710	JESSIE TERLECKY	31.60	REFUND M.STUBSTAD
659-0000-4010100-	Non-Departmental	5/31/2024	343716	WALLWORK TRUCK CENTER	24.90	REFUND K.WISE
659-0000-4010100-	Non-Departmental	6/3/2024	343720	AARON'S SALES & LEASE	18.20	REFUND C.BACK-LUNDSTAD
659-0000-4010100-	Non-Departmental	6/3/2024	343721	BANTZ GOSCH & CREMER LLC	24.90	REFUND JKAT SEED COMPANY, INC.
659-0000-4010100-	Non-Departmental	6/3/2024	343722	BENTLY LAW GROUP, LLC	31.60	REFUND K.HAYNES, II
659-0000-4010100-	Non-Departmental	6/3/2024	343723	FRONT RANGE LEGAL PROCESS SERVICES INC	38.30	REFUND CITY OF FARGO
659-0000-4010100-	Non-Departmental	6/3/2024	343724	KRISTEN WEISE	28.20	REFUND J FUNK
659-0000-4010100-	Non-Departmental	6/3/2024	343726	PAPA ABRAHIM DIOP	45.00	REFUND S.ALTEPETER
659-0000-4010100-	Non-Departmental	6/5/2024	343744	FRONT RANGE LEGAL PROCESS SERVICES INC	28.30	REFUND CURRENT OCCUPANT
659-0000-4010100-	Non-Departmental	6/5/2024	343747	LESLIE MARIE SCHAUER	38.30	REFUND B.BROCKNER
659-0000-4010100-	Non-Departmental	6/5/2024	343749	RICK L GERMOLUS	155.00	REFUND D.JOHNSON
659-0000-4010100-	Non-Departmental	6/6/2024	343758	DANIEL FELIX DELONG	34.95	REFUND ORANGE PROPERTY MANAGEMENT, LLC
659-0000-4010100-	Non-Departmental	6/7/2024	343773	HAWANATU TARAWALLIE	44.95	REFUND J WILLIAMS
659-0000-4010100-	Non-Departmental	6/7/2024	343776	SIDDHI SURYAWANSHI	19.80	REFUND N LANGER
659-0000-4010100-	Non-Departmental	6/10/2024	343782	DOMINIQUE KINKLE	31.60	REFUND P.KINKLE
659-0000-4010100-	Non-Departmental	6/10/2024	343784	LORI J HANSON	31.60	REFUND C.HANSON
659-0000-4010100-	Non-Departmental	6/10/2024	343785	SHANNON LEIGH STEPHNEY	24.90	REFUND D.STEPHNEY
659-0000-4010100-	Non-Departmental	6/11/2024	343792	JOSIAH WILLIAMS	34.95	REFUND H.TARAWALLIE
659-0000-4010100-	Non-Departmental	6/12/2024	343798	MORGAN SUE PEDELISKI	14.85	REFUND A.DEWALD
659-0000-4010100-	Non-Departmental	6/13/2024	343960	PIERCE COUNTY CHILD SUPPORT AGENCY	34.95	REFUND C.UNDERWOOD
659-0000-4010100-	Non-Departmental	6/13/2024	343962	WOODLAND HOSPITALITY INC	38.30	REFUND M.WHEELER
699-0000-2022015	Non-Departmental	5/31/2024	343709	FRATERNAL ORDER OF POLICE	693.00	05312024 MONTHLY PAYROLL
699-0000-2022016	Non-Departmental	5/31/2024	343713	NDFOP STATE LODGE TREASURER	1,809.00	05312024 MONTHLY PAYROLL
699-0000-2022017	Non-Departmental	5/31/2024	343707	CASS COUNTY DEPUTIES ASSOCIATION	200.00	05312024 MONTHLY PAYROLL
699-0000-2022027	Non-Departmental	5/31/2024	343712	ND UNITED	376.96	05312024 MONTHLY PAYROLL
101-2301-4014301-	Recorder	6/11/2024	343942	TOSHIBA BUSINESS SOLUTIONS USA	9.08	CPC BILLING 5/1-5/31/24
101-3502-4013502-	Sheriff	6/12/2024	343921	SANFORD OCCUPATIONAL MEDICINE	259.00	LAW ENF EXAM
101-3502-4015303-	Sheriff	6/11/2024	343789	CASS COUNTY ELECTRIC CO-OP	229.00	SERV; 4/30-5/31; RADIO TWR 951 ELM ST
101-3502-4015701-	Sheriff	5/31/2024	343711	MOSLEY, RAYMOND	472.00	TRVL;FIREARM INSTRUCT;4/1-5, 5/20-23
101-3502-4015701-	Sheriff	6/4/2024	343727	ARTH, JEFF	224.20	TRVL; 4/19-5/23; BISMARCK; TRNG
101-3502-4015701-	Sheriff	6/7/2024	343781	DEVRIES, MICHAEL	224.20	TRVL; 5/2-5/24; AIRBOAT TRNG; BSMRK
101-3502-4015702-	Sheriff	6/5/2024	343890	ND SHERIFFS & DEPUTIES ASSOCIATION	50.00	NDSDA CONF REG; JJAHNER
101-3502-4015906-	Sheriff	6/11/2024	343885	NATIONAL SHERIFF'S ASSOCIATION	500.00	MEMBERSHIP DUES; JJAHNER
101-3502-4016108-	Sheriff	6/7/2024	343856	J & L SPORTS, INC.	211.00	T-SHIRTS; AIRBOATS
101-3502-4016108-	Sheriff	6/7/2024	343856	J & L SPORTS, INC.	772.00	WOMENS CAPS
101-3502-4016108-	Sheriff	6/7/2024	343934	STRAUS TAILOR SHOP	268.00	UNIFORM ALTERATIONS
101-3502-4016111-	Sheriff	6/5/2024	343923	SCHEELS ALL SPORTS	639.98	RIFLE TRIPODS
101-3502-4016113-	Sheriff	6/7/2024	343938	THE BANCORP BANK, N.A.	80.00	INFORMATION REQUEST; 24-17253
101-3502-4016301-	Sheriff	5/31/2024	343717	WEX BANK	19,537.48	GAS, OTHER; 4.24-5/23
101-3502-4016302-	Sheriff	5/31/2024	343717	WEX BANK	126.06	GAS, OTHER; 4.24-5/23
101-3502-4016302-	Sheriff	6/4/2024	343883	NAPA CENTRAL	20.98	LIGHT BULP; RADAR TRAILER
101-3502-4016302-	Sheriff	6/7/2024	343842	GATEWAY CHEVROLET	103.24	OIL CHANGE; SQ 11

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101-3502-4016302-	Sheriff	6/7/2024	343923	SCHEELS ALL SPORTS	37.00	BIKE REPAIRS
101-3502-4016302-	Sheriff	6/7/2024	343932	SOUTHPOINT REPAIR CENTER	356.94	SEAT BELT BUCKLE ASSEMBLY; SQ 04-02
101-3502-4016302-	Sheriff	6/11/2024	343842	GATEWAY CHEVROLET	126.61	OIL CHG, TIRE ROTATE; SQ 26
101-3502-4016302-	Sheriff	6/11/2024	343904	PAGE OIL COMPANY	243.62	BELT PULLEY & SERPENTINE; SQ 26
101-3502-4016302-	Sheriff	6/11/2024	343911	PREMIER WASH SYSTEMS LLC	15.00	SQUAD WASHES; MAY 2024
101-3502-4016302-	Sheriff	6/11/2024	343949	VALVOLINE INSTANT OIL CHANGE	93.07	OIL CHANGE; SQ 44
101-3502-4016302-	Sheriff	6/11/2024	343949	VALVOLINE INSTANT OIL CHANGE	114.06	TIRE ROTATE, OIL CHG; SQ 35
101-3502-4016302-	Sheriff	6/12/2024	343902	OK TIRE STORE	70.00	SERV CALL; FLAT TIRE, SQ 19
101-3502-4016303-	Sheriff	6/7/2024	343842	GATEWAY CHEVROLET	1,180.83	VEHICLE REPAIR; SQ 67
101-3502-4016303-	Sheriff	6/10/2024	343842	GATEWAY CHEVROLET	3,170.72	BRAKES, MASTER CYLNDR; SQ 11
101-3502-4016501-	Sheriff	6/3/2024	343822	CONSOLIDATED COMMUNICATIONS	249.04	PHONE SERVICE JUN24
101-3502-4016501-	Sheriff	6/11/2024	343940	THOMSON REUTERS-WEST PAYMENT CENTER	218.04	CLEAR CHARGES; 05/02/24-06/01/24
101-3502-4017404-	Sheriff	6/10/2024	343935	SUMMIT FIRE PROTECTION CO	274.80	FIRE EXTINGSHR MAINT; AIRBOAT
101-3502-4017406-	Sheriff	6/7/2024	343933	STEEN & BERG COMPANY	645.00	REMOVE VEH DECAL WRAP; SQ 69/101
101-3510-4013301-	Sheriff	6/10/2024	343846	HAIDER, NAVEED MD	12,124.00	PSYCH EVALS - MAY, 2024
101-3510-4013302-	Sheriff	6/11/2024	343833	FARGO CASS PUBLIC HEALTH	84,002.18	MAY24 JAIL NURSE SERVICES
101-3510-4013306-	Sheriff	6/10/2024	343897	NORTH STAR POLYGRAPH	4,550.00	EMPLOYMT POLYGRAPHS; JAN-MAY
101-3510-4013306-	Sheriff	6/11/2024	343921	SANFORD OCCUPATIONAL MEDICINE	996.00	PRE-PLACEMENT EXAMS
101-3510-4013502-	Sheriff	6/1/2024	343832	FAMILY HEALTHCARE CENTER	8,574.00	MEDICAL SERVICES - 2023
101-3510-4013502-	Sheriff	6/10/2024	343832	FAMILY HEALTHCARE CENTER	5,971.00	MONTHLY CONTRACT - APRIL, 2024
101-3510-4013502-	Sheriff	6/10/2024	343832	FAMILY HEALTHCARE CENTER	5,971.00	MONTHLY CONTRACT - MAY, 2024
101-3510-4013502-	Sheriff	6/10/2024	343888	ND DEPT. OF HUMAN SERVICES	616.29	MEDICAL SERVICES - MAY, 2024
101-3510-4013502-	Sheriff	6/11/2024	343891	NDCHCA	100.00	CORRECTIONAL HEALTH CARE DUES - 2024
101-3510-4013502-	Sheriff	6/11/2024	343920	SANFORD HEALTHCARE ACCESSORIES	54.00	MONTHLY RENTAL - M. KERN - MAY, 2024
101-3510-4013502-	Sheriff	6/11/2024	343922	SANFORD PHARMACY	106.02	INMATE PHARMACY ITEMS - MAY, 2024
101-3510-4013502-	Sheriff	6/11/2024	343944	TRADEMARK UNIFORMS	426.39	CLOTHING FOR NURSE HEATHER HAARSTAD
101-3510-4013750-	Sheriff	6/11/2024	343882	MY OWN MEALS, INC.	1,216.56	MEALS
101-3510-4013750-	Sheriff	6/11/2024	343936	SUMMIT FOOD SERVICE, LLC	12,453.98	MEALS 5/18/24 - 5/24/24
101-3510-4013750-	Sheriff	6/11/2024	343936	SUMMIT FOOD SERVICE, LLC	12,954.36	MEALS 5/25/24 - 5/31/24
101-3510-4013750-	Sheriff	6/11/2024	343936	SUMMIT FOOD SERVICE, LLC	12,999.16	MEALS 6/1/24 - 6/7/24
101-3510-4013753-	Sheriff	6/4/2024	343761	TROY HISCHER	241.53	TRVL; TRANSPORT; LINCOLN IL
101-3510-4013753-	Sheriff	6/4/2024	343762	MARK LYKKEN	266.92	TRVL; TRANSPORT; LINCOLN IL
101-3510-4013756-	Sheriff	6/4/2024	343756	CASS COUNTY JAIL	945.00	JAIL/DORM WRK PAY 5/28/2024
101-3510-4013756-	Sheriff	6/4/2024	343756	CASS COUNTY JAIL	1,036.00	JAIL/DORM WRK PAY enddate
101-3510-4013756-	Sheriff	6/11/2024	343797	CASS COUNTY JAIL	980.00	JAIL/DORM WRK PAY 6/11/2024
101-3510-4013759-	Sheriff	6/10/2024	343816	CENTRE INC	31,416.00	HOUSING - MAY, 2024
101-3510-4013759-	Sheriff	6/11/2024	343917	RICHLAND COUNTY JAIL	17,850.00	HOUSING - MAY, 2024
101-3510-4015701-	Sheriff	6/4/2024	343755	BOEHM, DEON	413.00	TRVL 4/26-5/2/24 OHIO
101-3510-4015801-	Sheriff	6/4/2024	343767	RAY, THOMAS	281.01	TRVL 5/8/24 BISMARCK
101-3510-4016108-	Sheriff	6/7/2024	343934	STRAUS TAILOR SHOP	368.00	UNIFORM ALTERATIONS
101-3510-4016108-	Sheriff	6/7/2024	343943	TOTAL IMAGING	243.94	POLOS
101-3510-4016117-	Sheriff	6/11/2024	343950	VICTORY SUPPLY	267.75	SHAMPOO & MOUTH WASH
101-3510-4016117-	Sheriff	6/11/2024	343950	VICTORY SUPPLY	349.75	SHAMPOO & MOUTH WASH
101-3510-4016117-	Sheriff	6/11/2024	343950	VICTORY SUPPLY	582.50	DEODERANT
101-3510-4016117-	Sheriff	6/11/2024	343950	VICTORY SUPPLY	857.63	COMBS, DEODERANT AND DECK SHOES

PAYMENT REGISTER

343706-343962

ACCOUNT NUMBER	DEPARTMENT	DATE	CHECK	VENDOR NAME	AMOUNT	DESCRIPTION
101-3510-4016117-	Sheriff	6/11/2024	343950	VICTORY SUPPLY	979.20	ORANGE SANDALS M, L & XL
101-3510-4016117-	Sheriff	6/11/2024	343950	VICTORY SUPPLY	2,717.40	SNAG FREE BLANKETS AND SHEETS
101-3510-4016401-	Sheriff	6/11/2024	343873	MATTHEW BENDER & CO., INC.	460.00	MOBILE LIBRARY KIOSK
101-3510-4016401-	Sheriff	6/11/2024	343948	USA TODAY	300.00	INMATE NEWSPAPER - MAY, 2024
101-3511-4013750-	Sheriff	6/6/2024	343880	MOUNTAIN PLAINS YOUTH SERVICES	7,916.70	ATTENDANT CARE; JUNE
220-3512-4016121-	Sheriff	6/11/2024	343886	ND ATTORNEY GENERAL'S OFFICE	3,156.00	SCRAM FEES - REMOTELY - MAY, 2024
220-3512-4016121-	Sheriff	6/11/2024	343886	ND ATTORNEY GENERAL'S OFFICE	11,885.00	SCRAM FEES - ONSITE - MAY, 2024
221-3508-4015302-CCDTF	Sheriff	6/4/2024	343742	VERIZON WIRELESS	42.48	SERVICE; APR 22 - MAY 21
221-3508-4018101-CCDTF	Sheriff	6/10/2024	343841	CADE FRANKLIN	200.00	OFFICE CLEANING; 05/26/24
235-3513-4010102-	Sheriff	6/10/2024	343796	TRAYLOR, SHARON	210.00	HAIRCUT
235-3513-4010102-	Sheriff	6/12/2024	343926	SHAVER FOODS LLC	155.12	COFFEE FOR THE INMATE WORKERS
237-3505-4016104-	Sheriff	6/11/2024	343877	MICK'S SCUBA	75.00	DRY SUIT REPAIR; O. MATHISON
237-3505-4016104-	Sheriff	6/11/2024	343877	MICK'S SCUBA	333.90	MAINTENANCE; J. KACER, VWR
237-3505-4016104-	Sheriff	6/11/2024	343877	MICK'S SCUBA	382.00	MAINTENANCE; VWR
237-3505-4016104-	Sheriff	6/11/2024	343898	NORTHWEST DIVERS	52.00	TANK MAINT; GREGG NELSON, VWR
237-3505-4017401-	Sheriff	6/11/2024	343877	MICK'S SCUBA	24.00	PONY TANK HOLDER; J. KACER
237-3505-4017401-	Sheriff	6/11/2024	343877	MICK'S SCUBA	50.00	MINI TECH SPG KIT; VWR
237-3505-4017401-	Sheriff	6/11/2024	343877	MICK'S SCUBA	115.95	MIFLEX KIT & HOSE; M. KNORR, VWR
237-3505-4017401-	Sheriff	6/11/2024	343877	MICK'S SCUBA	750.00	WT SYSTEM, ST ELITE SYSTEM; VWR
237-3505-4017401-	Sheriff	6/11/2024	343894	NELSON, GREGG	149.00	NEOPRENE BOOTS; VWR
247-3509-4013309-	Sheriff	6/6/2024	343825	DIAMOND TOWER SERVICE INC	3,500.00	MAY 22 BUFFALO TOWER INSPECTION
247-3509-4013309-	Sheriff	6/10/2024	343878	MID-STATES WIRELESS, INC.	472.50	SERVICE 64TH AVE - RDM#2
247-3509-4016202-	Sheriff	5/29/2024	343754	XCEL ENERGY	112.03	GAS CHRGS 4/25-5/27/24
247-3509-4016202-	Sheriff	5/29/2024	343754	XCEL ENERGY	202.57	ELEC CHRGS 4/25-5/27/24
247-3509-4016202-	Sheriff	5/29/2024	343754	XCEL ENERGY	269.27	ELEC CHRGS 4/16-5/15/24
101-3101-4013307-	States Attorney	6/10/2024	343865	LANGUAGELINE SOLUTIONS	71.96	Interpreter Services
101-3101-4013320-	States Attorney	5/28/2024	343860	KELLY SERVICES, INC.	1,020.00	Temporary Employee Wages
101-3101-4013320-	States Attorney	6/10/2024	343860	KELLY SERVICES, INC.	816.00	Temp Wages
101-3101-4013320-	States Attorney	6/10/2024	343860	KELLY SERVICES, INC.	1,020.00	Temp Wages
101-3101-4015116-	States Attorney	6/10/2024	343928	SHERIFF, CLAY COUNTY	52.15	Juvenile Service Fees
101-3101-4016101-	States Attorney	6/10/2024	343901	ODP BUSINESS SOLUTIONS, LLC	19.49	Office Supplies
101-3101-4016101-	States Attorney	6/10/2024	343901	ODP BUSINESS SOLUTIONS, LLC	30.86	Office Supplies
101-3101-4016101-	States Attorney	6/10/2024	343901	ODP BUSINESS SOLUTIONS, LLC	459.82	Office Supplies
101-3101-4016401-	States Attorney	6/10/2024	343873	MATTHEW BENDER & CO., INC.	238.96	Legal Books
101-3107-4015116-	States Attorney	6/10/2024	343927	SHERBURNE COUNTY SHERIFF	160.00	Service Fees Juvenile case
101-3107-4015116-	States Attorney	6/10/2024	343928	SHERIFF, CLAY COUNTY	52.15	Juvenile Service Fees - Child Welfare
101-3107-4015702-	States Attorney	6/6/2024	343793	NATIVE AMERICAN TRAINING INSTITUTE	600.00	Registrations for Wellness Conference
101-2401-4015801-	Tax Equalization	6/6/2024	343760	FRACASSI, PAUL	295.47	REIMB 4/2-4/18/24 BOE
232-4004-4014102-	Vector Control	6/5/2024	343787	XCEL ENERGY	44.01	GAS-BLDG 1
232-4004-4014102-	Vector Control	6/5/2024	343787	XCEL ENERGY	54.57	GAS-BLDG 3
232-4004-4016130-	Vector Control	6/10/2024	343845	GRAINGER, W.W.	45.60	SOAP DISEPENSER
101-5070-4015801-	Veterans Service	5/29/2024	343805	BAKER, ANTHONY C	58.29	REIMB 5/27/24 MEMORIAL DAY KEYNOTE SPEAKER
231-4003-4014101-	Weed Control	6/4/2024	343731	CITY OF WEST FARGO	21.00	WATER/SEWER
231-4003-4014103-	Weed Control	5/28/2024	343754	XCEL ENERGY	50.27	GAS CHRGS 4/24-5/28/24
231-4003-4016101-	Weed Control	6/1/2024	343818	CINTAS	12.26	MAT RENT

PAYMENT REGISTER

343706-343962

ACCOUNT NUMBER	DEPARTMENT	DATE	CHECK	VENDOR NAME	AMOUNT	DESCRIPTION
231-4003-4016101-	Weed Control	6/4/2024	343812	BUSINESS ESSENTIALS	35.00	BUSINESS CARDS
231-4003-4016101-	Weed Control	6/4/2024	343818	CINTAS	12.26	MAT RENT
231-4003-4016101-	Weed Control	6/6/2024	343912	PREMIUM WATERS, INC.	11.00	WATER SERVICE JUN24
231-4003-4016101-	Weed Control	6/6/2024	343912	PREMIUM WATERS, INC.	17.50	CHIPPEWA 5GAL
231-4003-4016122-	Weed Control	6/4/2024	343900	NUTRIEN AG SOLUTIONS INC	1,486.40	CHEMICALS
231-4003-4016122-	Weed Control	6/5/2024	343947	UNION STORAGE & TRANSFER CO	6.80	CHEMICAL LADING
231-4003-4016122-	Weed Control	6/5/2024	343947	UNION STORAGE & TRANSFER CO	100.00	CHEMICAL STORAGE
231-4003-4016122-	Weed Control	6/11/2024	343900	NUTRIEN AG SOLUTIONS INC	3,770.25	CHEMICALS
231-4003-4016122-	Weed Control	6/11/2024	343900	NUTRIEN AG SOLUTIONS INC	57,446.00	CHEMICALS
231-4003-4016122-	Weed Control	6/11/2024	343900	NUTRIEN AG SOLUTIONS INC	60,005.00	CHEMICALS
					5,264,054.95	

Sheyenne Terrace Apartments

Income Approach Tax Analysis

April 5, 2024

Parcel ID Number	2020 (payable 2021)		2021 (payable 2022)		2022 (payable 2023)		2023 (payable 2024)		2024 (payable 2025)	
	Assessed	Taxes	Assessed	Taxes	Assessed	Taxes	Assessed	Taxes	Assessed	Taxes
02-2000-00250-000	1,369,400	69,387	1,369,400	99,216	1,369,400	97,168	1,369,400	93,038	1,369,400	
02-2000-01100-000	3,287,500		3,287,500		3,287,500		3,287,500		3,287,500	
02-2000-01240-000	1,900,800		1,900,800		1,900,800		1,900,800		1,900,800	
Value	6,557,700	69,387	6,557,700	99,216	6,557,700	97,168	6,557,700	93,038	6,557,700	0

Increase >

0.0%	43.0%	0.0%	-2.1%	0.0%	-4.3%	0.0%	-100.0%
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No. Units >

88

Value Per Unit >

74,519

74,519

74,519

74,519

74,519

<u>Determination:</u>	See word document
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Jacob Lane

April 5, 2024

Sheyenne Terrace (pgshey01)

Annual Statement

Period = Jan 2019-Jan 2023

Book = Accrual ; Tree = ysi_is

		EOY	EOY
		Dec 2019	Dec 2020
40002	INCOME		
40100	Gross Potential Rent	985,236.00	987,813.00
40200	Month to Month Fee	6,675.00	4,050.00
40400	Vacancy	-41,308.00	-16,224.00
40600	Rent Incentives	-14,661.00	-6,745.00
40710	Rent Abatement	0.00	0.00
40995	Covid 19	0.00	-600.00
40999	NET COLLECTED RENT	935,942.00	968,294.00
41000	OTHER RENTAL INCOME AND FEES		
41200	Rentable Items Gross Potential Rent	1,800.00	1,800.00
41300	Pet Rent Income	6,070.00	4,549.00
41310	Pet Fees-Nonrefundable Income	700.00	0.00
41999	TOTAL OTHER RENTAL INCOME AND FEES	8,570.00	6,349.00
42001	MISC INCOME		
42150	Application Fees	1,000.00	1,050.00
42350	Early Termination Fees	300.00	300.00
42400	Interest Income	2,308.53	1,060.49
42450	Late Fees	10,640.00	6,480.00
42510	Legal Fee Income	0.00	0.00
42550	NSF Fees	945.00	560.00
42600	Prelease Incentive Forfeited	0.00	0.00
42650	Revenue Sharing Income	1,540.56	1,848.40
42850	Other Income	9,515.98	-679.28
42851	Other Income-Insurance Claims	0.00	3,488.00
42852	Other Income-Renters Insurance	0.00	0.00
42855	Other Income-Collections	0.00	0.00
42856	Bad Debt Expense ASC 842	0.00	0.00
42998	TOTAL MISC INCOME	26,250.07	14,107.61
49999	TOTAL INCOME	970,762.07	988,750.61
50000	EXPENSES FROM RENTAL OPERATIONS		
50005	OWNER EXPENSES		
50010	REPAIRS AND MAINTENANCE EXPENSES		
50095	MAINTENANCE STAFF COSTS		
50100	Maintenance Staff	50,241.00	52,144.42
50145	TOTAL MAINTENANCE STAFF COSTS	50,241.00	52,144.42
50150	REPAIRS AND MAINTENANCE OTHER		

50155	Temp Agency and Non-employee	1,288.82	1,925.47
50160	Internal Labor-Upgrade	5,660.00	4,350.00
50170	Caretaker-Internal Labor	0.00	0.00
50180	Turn Cleaning-Internal Labor	0.00	0.00
50200	Appliances and Laundry	13,105.18	8,197.92
50202	Appliances and Laundry-Upgrade	1,534.55	0.00
50210	Window Treatments	2,042.30	2,442.68
50212	Window Treatments-Upgrade	0.00	0.00
50220	Cooling Systems	1,389.77	1,139.34
50221	Cooling Systems-Projects	0.00	0.00
50230	Custodial	4,096.18	3,737.03
50231	Custodial-Projects	0.00	0.00
50232	Custodial-Contract and Caretaker	0.00	0.00
50234	Custodial-Turn Cleaning	4,025.00	3,480.50
50240	Decks and Railings	0.00	27.94
50250	Doors	6,109.00	7,494.64
50252	Doors-Upgrade	0.00	0.00
50255	Doors-Garage	1,635.76	1,129.44
50260	Electrical and Lighting	2,474.24	1,845.28
50262	Electrical and Lighting-Upgrade	0.00	0.00
50280	Exterior Finishes and Foundation	37.71	468.02
50281	Exterior Finishes and Foundation-Projects	34,919.53	191.47
50290	Extermination	1,800.00	900.00
50300	Fire Safety	591.84	464.49
50310	Flooring	45,192.98	29,301.85
50312	Flooring-Upgrade	0.00	427.00
50330	Grounds Maintenance	8,919.95	9,315.00
50332	Grounds-Internal Labor	12.45	18.68
50350	Heating Systems	1,247.71	155.37
50351	Heating Systems-Projects	0.00	0.00
50360	HVAC	5,796.10	4,572.85
50361	HVAC-Projects	0.00	0.00
50370	Landscaping	2,575.00	4,125.00
50380	Locks and Keys	569.63	326.12
50390	Millwork and Cabinets and Countertop	722.20	559.72
50392	Millwork and Cabinets and Countertop-Upgrade	3,838.02	4,242.23
50420	Painting-Interior	15,766.26	14,972.26
50422	Painting-Interior-Upgrade	22.62	666.34
50430	Parking Lot	151.84	0.00
50440	Parking Lot-Sweeping and Striping	68.00	1,848.08
50450	Plumbing	14,749.99	12,393.98
50451	Plumbing-Projects	0.00	21,071.00
50452	Plumbing-Upgrade	384.20	1,237.20
50470	Repairs and Maintenance	1,935.11	2,147.02
50471	Repairs and Maintenance-Projects	1.20	0.00
50472	Repairs and Maintenance-Upgrades	0.00	0.00

50474	COVID 19 Direct Expenses	0.00	154.97
50480	Roof	150.00	1,560.00
50481	Roof-Projects	0.00	58,802.00
50491	Sidewalks and Exterior Steps and Patio Slabs-Projects	0.00	0.00
50500	Signage	137.90	42.66
50510	Snow Removal	25,956.48	19,117.33
50515	Snow Removal-Internal Labor	12.46	7.89
50520	Tubs and Surrounds	43.99	73.47
50522	Tubs and Surrounds-Upgrade	568.63	1,026.97
50540	Windows	741.07	1,194.87
50900	Resident Chargebacks	-18,041.57	-21,073.00
50990	Cleaning and Finish-Upgrade	132.00	9.00
50998	TOTAL REPAIRS AND MAINTENANCE OTHER	192,364.10	206,090.08
50999	TOTAL REPAIRS AND MAINTENANCE EXPENSES	242,605.10	258,234.50
51000	PROPERTY MANAGEMENT AND OPERATING EXPENSES		
51009	OFFICE AND ADMIN		
51095	ON-SITE STAFF COSTS		
51100	On-Site Staff Costs	45,038.40	42,853.28
51130	On-Site Staff Training and Education	14.16	0.00
51145	TOTAL ON-SITE STAFF COSTS	45,052.56	42,853.28
51146	PROPERTY MANAGEMENT EXPENSES OTHER		
51200	Advertising and Marketing	4,852.80	5,277.30
51210	Applicant Screening	2,003.00	787.25
51240	Bank Charges	80.36	120.95
51250	Collection Costs	4,657.67	3,731.09
51270	Customer Service Accommodation	0.00	574.61
51300	Legal Fees	66.07	28.08
51310	Material Rental Incentives	305.95	0.00
51330	Model Unit and Open Unit Decor	221.12	84.43
51340	Move-In Gifts	291.32	1,261.53
51360	Office Equipment and Furnishings	1,242.56	1,148.51
51370	Office Rent	2,070.55	2,392.56
51375	Office Electricity	1,037.07	177.36
51380	Office Gas	223.56	0.00
51385	Office Water	342.58	0.00
51390	Office Telephone and Internet	279.81	279.25
51400	Office Supplies	1,135.74	919.18
51405	Parking	14.67	0.00
51430	Professional Fees	450.00	483.30
51440	Property Management Fees	48,332.28	48,035.67
51460	Resident Retention	410.52	10.67
51470	Site Equipment	29.23	0.00
51996	TOTAL PROPERTY MANAGEMENT EXPENSES OTHER	68,046.86	65,311.74
51999	TOTAL PROPERTY MANAGEMENT EXPENSES	113,099.42	108,165.02
52000	UTILITIES		

52100	Cable TV	11.12	0.00
52200	Electricity-Unit	7,606.80	4,643.74
52210	Electricity-House	8,514.31	10,221.82
52400	Garbage Removal	27,518.37	28,330.34
52600	Natural Gas-Unit	5,847.39	3,980.84
52610	Natural Gas-House	12,910.37	11,880.91
52900	Water and Sewer	48,452.00	63,523.00
52999	TOTAL UTILITIES	110,860.36	122,580.65
53000	OTHER OPERATING EXPENSES		
53100	Real Estate Taxes	63,312.80	69,386.91
53200	Property Insurance	40,664.23	64,214.32
53989	TOTAL OTHER OPERATING EXPENSES	103,977.03	133,601.23
53990	TOTAL PROPERTY MANAGEMENT AND OPERATING EXPENSES	327,936.81	364,346.90
53999	TOTAL OWNER EXPENSES	570,541.91	622,581.40
69990	TOTAL EXPENSES	570,541.91	622,581.40
69999	NET OPERATING INCOME	400,220.16	366,169.21
70000	FIXED EXPENSES		
70010	INTEREST EXPENSE		
70300	Interest Expense-Mortgage	101,026.12	98,659.31
70600	Interest Expense-Security Deposits	176.91	172.72
70700	Interest Expense-Special Assessments	1,529.03	768.89
70900	Other Interest	38.46	0.00
70999	TOTAL INTEREST	102,770.52	99,600.92
71000	OTHER FIXED EXPENSES		
71100	Amortization Expense-Monthly	5,937.00	5,937.00
71300	Depreciation	170,793.00	168,532.00
71998	TOTAL OTHER FIXED EXPENSES	176,730.00	174,469.00
71999	TOTAL FIXED EXPENSES	279,500.52	274,069.92
99900	NET INCOME	120,719.64	92,099.29

69999

53100

EOY	EOY	EOY
Dec 2021	Dec 2022	Dec 2023
997,188.00	1,051,688.00	1,183,739.00
5,550.00	6,825.00	7,342.00
-14,484.00	-31,478.00	-60,886.00
-3,725.00	-1,280.00	-5,838.00
0.00	0.00	-314.00
0.00	0.00	0.00
984,529.00	1,025,755.00	1,124,043.00
1,800.00	1,800.00	1,800.00
3,805.00	4,680.00	4,148.00
2,500.00	1,850.00	1,150.00
8,105.00	8,330.00	7,098.00
1,820.00	1,640.00	4,120.00
900.00	600.00	900.00
608.56	897.58	3,368.75
10,920.00	12,600.00	16,000.00
494.50	-494.50	0.00
455.00	665.00	1,225.00
650.00	200.00	200.00
2,783.38	1,020.00	7,750.79
0.00	1,783.08	625.86
120.71	0.00	0.00
0.00	63.14	1,390.90
615.99	2,159.76	9,406.89
0.00	-15,051.69	-27,573.43
19,368.14	6,082.37	17,414.76
1,012,002.14	1,040,167.37	1,148,555.76
47,779.51	52,916.57	59,916.82
47,779.51	52,916.57	59,916.82

1,988.57	4,415.83	1,918.06
9,300.00	24,556.43	23,163.00
10.02	-10.02	13,488.24
0.00	0.00	127.83
10,048.37	7,279.56	20,970.61
1,991.32	8,748.30	7,908.85
3,502.96	2,820.03	2,827.94
0.00	601.20	816.44
1,209.75	4,918.27	11,187.18
0.00	0.00	647.50
4,189.98	5,428.32	10,582.52
0.00	0.00	1,890.00
0.00	0.00	22.55
5,167.50	4,600.00	16,562.00
0.00	0.00	23.72
3,047.14	8,602.59	9,564.82
674.28	0.00	2,563.73
833.30	2,273.60	4,140.75
2,431.26	2,821.62	3,253.32
458.15	6,277.89	3,270.39
26.86	10,737.74	2,316.25
4,722.28	0.00	0.00
2,250.00	1,800.00	2,297.05
1,155.15	1,464.16	874.23
41,713.64	46,557.50	73,301.89
3,240.95	10,119.25	16,777.33
9,217.21	16,677.49	11,721.96
8.85	0.00	2,148.23
5,513.43	4,190.45	5,231.14
0.00	0.00	26.86
2,262.35	318.87	53.65
0.00	1,230.53	178.63
25.85	558.60	986.88
168.27	362.04	1,674.12
2,876.01	2,053.92	3,465.20
9,030.69	33,149.96	27,767.42
24,610.56	24,982.26	47,233.30
225.00	5,139.75	2,095.33
0.00	0.00	0.00
1,831.00	150.00	2,165.00
13,725.46	18,910.74	30,566.01
0.00	0.00	8,000.00
822.17	8,878.70	4,000.48
1,909.20	6,857.27	-2,605.03
0.00	0.00	0.00
0.00	0.00	641.80

4.30	0.00	0.00
0.00	0.00	406.00
540.00	0.00	0.00
2,725.00	-250.00	0.00
2.45	6.42	188.24
21,709.37	34,674.89	21,062.52
8.64	11.49	1,478.48
0.00	674.00	454.97
0.00	619.30	89.42
851.56	1,312.59	621.98
-15,589.99	-9,575.20	-13,244.28
405.51	1,281.36	162.91
<hr/>	<hr/>	<hr/>
180,844.37	306,227.70	387,067.42
<hr/>	<hr/>	<hr/>
228,623.88	359,144.27	446,984.24

43,313.72	40,105.58	48,835.57
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43,313.72	40,105.58	48,835.57

4,660.30	4,668.88	5,536.80
991.25	1,561.00	3,022.64
35.47	24.48	42.76
4,365.52	12.55	3,506.80
0.00	0.00	0.00
131.30	175.00	110.00
0.00	0.00	0.00
0.00	34.26	144.36
0.00	165.48	135.06
1,360.66	2,036.47	3,108.98
2,392.56	2,392.56	2,392.56
200.92	206.89	195.36
0.00	0.00	0.00
0.00	0.00	0.00
538.14	482.88	437.96
736.09	959.70	1,035.61
0.00	0.00	0.00
485.43	1,435.00	1,506.00
50,791.97	52,400.32	57,548.19
46.30	767.07	316.71
25.71	40.29	65.26
<hr/>	<hr/>	<hr/>
66,761.62	67,362.83	79,105.05
<hr/>	<hr/>	<hr/>
110,075.34	107,468.41	127,940.62

0.00	0.00	0.00
1,271.64	1,984.06	2,290.83
9,798.88	10,554.03	13,064.89
31,666.26	26,353.51	34,068.90
1,370.42	4,153.52	2,866.54
15,320.40	22,374.79	16,582.91
80,909.50	60,229.55	82,947.38
<hr/> 140,337.10	<hr/> 125,649.46	<hr/> 151,821.45

99,215.53	97,168.19	93,038.04
57,259.02	64,539.33	91,855.15
<hr/> 156,474.55	<hr/> 161,707.52	<hr/> 184,893.19
<hr/> 406,886.99	<hr/> 394,825.39	<hr/> 464,655.26
<hr/> 635,510.87	<hr/> 753,969.66	<hr/> 911,639.50
<hr/> 635,510.87	<hr/> 753,969.66	<hr/> 911,639.50
<hr/> 376,491.27	<hr/> 286,197.71	<hr/> 236,916.26

95,639.64	94,470.24	93,683.32
182.91	210.63	224.91
345.00	1,369.99	1,334.66
0.00	0.00	0.00
<hr/> 96,167.55	<hr/> 96,050.86	<hr/> 95,242.89

5,937.00	4,121.00	327.00
168,447.00	166,286.68	156,518.00
<hr/> 174,384.00	<hr/> 170,407.68	<hr/> 156,845.00
<hr/> 270,551.55	<hr/> 266,458.54	<hr/> 252,087.89
<hr/> 105,939.72	<hr/> 19,739.17	<hr/> -15,171.63

	2019	2020	2021	2022	2023
NOI	400,220.16	366,169.21	376,491.27	286,197.71	236,916.26
Real Estate Taxes	63,312.80	69,386.91	99,215.53	97,168.19	93,038.04
Projects Expense	34,920.73	80,064.47	7,987.28	980.53	10,742.99
Upgrade Expenses	12,140.02	11,958.74	26,148.07	99,372.14	89,257.10
NOI adding back RE taxes & Projects/upgrades	510,593.71	527,579.33	509,842.15	483,718.57	429,954.39

Rent Roll

Sheyenne Terrace (pgshey01)

As Of = 12/31/2023

Month Year = 12/2023

Unit	Unit Type	Unit Resident	Name	Market	Actual	Resident	Other	Move In	Lease	Move Out	Balance
		Sq Ft		Rent	Rent	Deposit	Deposit		Expiration		
Current/Notice/Vacant Residents											
201	CDM4EXTA	1,228.00	t0388004	1,318.00	1,300.00	1,200.00	0.00	8/12/2022	8/31/2024		0.00
203	CDM4FXTD	1,200.00	t0395800	1,263.00	1,245.00	1,245.00	0.00	9/15/2023	9/30/2024		0.00
205	CDM3CXTB	1,100.00	t0398807	1,252.00	1,200.00	0.00	0.00	8/30/2023	9/30/2024		280.00
207	CDM3CXTB	1,100.00	t0400605	1,252.00	1,230.00	0.00	0.00	11/7/2023	10/31/2024		-40.00
211	CDM3CXTB	1,100.00	t0379211	1,252.00	1,200.00	400.00	0.00	9/4/2021	3/31/2024	3/26/2024	0.00
213	CDM3CXTB	1,100.00	t0323327	1,252.00	1,180.00	400.00	0.00	6/20/2016	6/30/2024		-13.50
215	CDM4FXTB	1,200.00	t0395315	1,502.00	0.00	1,485.00	0.00	6/14/2023	6/30/2024	1/12/2024	411.19
217	CDM4FXTB	1,200.00	t0367121	1,452.00	1,295.00	500.00	0.00	5/30/2020	5/31/2024		0.00
221	CDM4FXTB	1,200.00	t0393901	1,152.00	1,135.00	1,135.00	0.00	4/17/2023	4/30/2024	3/25/2024	-246.86
223	CDM4FXTB	1,200.00	t0397607	1,452.00	690.00	1,465.00	0.00	10/10/2023	11/30/2024		-766.20
225	CDM3CXTB	1,100.00	t0383199	1,502.00	1,325.00	1,225.00	0.00	7/1/2022	6/30/2024	6/30/2024	-1,225.00
227	CDM3CXTB	1,100.00	t0364160	1,502.00	1,315.00	400.00	0.00	3/1/2020	3/31/2025		-1,326.00
233	CDM3CXTB	1,100.00	t0271345	1,502.00	1,215.00	350.00	0.00	3/1/2012	5/31/2024		287.10
235	CDM3CXTB	1,100.00	t0378326	1,252.00	52.00	400.00	0.00	8/25/2021	8/31/2024		-1,000.00
237	CDM4FXTD	1,200.00	t0376299	1,263.00	1,245.00	500.00	0.00	6/23/2021	6/30/2024		0.00
239	CDM4FXTB	1,200.00	t0396920	1,452.00	895.00	0.00	0.00	9/1/2023	8/31/2024		-894.95
241	CDM3CXTB	1,100.00	t0263084	1,252.00	760.00	350.00	0.00	6/1/2011	4/30/2023		-8.00
243	CDM3CXTB	1,100.00	t0382262	1,252.00	1,170.00	1,015.00	0.00	12/15/2021	12/31/2024		-681.00
801	CDM3CXTB	1,100.00	t0333399	1,247.00	1,175.00	400.00	0.00	6/1/2017	7/31/2024		-1,175.00
802	CDM2CXTA	1,000.00	t0400726	1,039.00	1,035.00	0.00	0.00	11/11/2023	10/31/2024		-1,088.00
803	CDM3CXTB	1,100.00	t0392909	1,247.00	96.00	1,095.00	0.00	2/28/2023	2/28/2025		-1,474.19
804	CDM2CXTA	1,000.00	t0399119	1,039.00	1,020.00	0.00	0.00	9/14/2023	10/31/2024		7.00
805	CDM4FXTB	1,200.00	t0381018	1,452.00	1,350.00	400.00	0.00	12/15/2021	9/30/2024		-110.65
806	CDM3CXTB	1,100.00	t0398024	1,247.00	1,185.00	0.00	0.00	8/9/2023	8/31/2024		0.00
807	CDM4FXTB	1,200.00	t0348346	1,447.00	471.00	400.00	0.00	8/1/2018	7/31/2024		21.00
808	CDM3CXTB	1,100.00	t0397998	1,247.00	1,175.00	1,175.00	0.00	8/1/2023	7/31/2024		0.00
809	CDM3CXTB	1,100.00	t0392757	1,347.00	1,280.00	1,195.00	0.00	3/2/2023	5/31/2024		74.58
811	CDM3CXTB	1,100.00	t0398577	1,247.00	1,185.00	1,185.00	0.00	8/28/2023	8/31/2024	2/29/2024	-1,201.30
812	CDM3CXTB	1,100.00	t0343250	1,247.00	975.00	400.00	0.00	2/17/2018	3/31/2024		0.00
814	CDM3CXTB	1,100.00	t0382318	1,347.00	1,190.00	1,095.00	0.00	7/15/2022	7/31/2024		-20.00
816	CDM4FXTD	1,200.00	t0393163	1,258.00	1,105.00	1,240.00	0.00	4/3/2023	4/30/2024		-478.53

Rent Roll

Sheyenne Terrace (pgshey01)

As Of = 12/31/2023

Month Year = 12/2023

Unit	Unit Type	Unit Resident	Name	Market	Actual	Resident	Other Move In	Lease	Move Out	Balance
		Sq Ft		Rent	Rent	Deposit	Deposit	Expiration		
818	CDM4FXTB	1,200.00	t0401547	1,447.00	53.00	0.00	0.00 7/28/2023	7/31/2024		3.90
819	CDM3CXTB	1,100.00	t0400594	1,247.00	1,225.00	1,215.00	0.00 11/4/2023	11/30/2024		-1,236.00
820	CDM3CXTB	1,100.00	t0376800	1,247.00	1,000.00	400.00	0.00 8/9/2021	8/31/2024		0.00
821	CDM3CXTB	1,100.00	t0394294	1,352.00	1,280.00	0.00	0.00 4/21/2023	4/30/2024	5/31/2024	83.59
822	CDM3CXTB	1,100.00	t0397795	1,247.00	1,175.00	1,175.00	0.00 7/26/2023	7/31/2024		0.00
823	CDM4FXTB	1,200.00	t0381769	1,502.00	0.00	1,295.00	0.00 4/27/2022	6/30/2024		0.00
824	CDM3CXTB	1,100.00	t0400606	1,247.00	1,275.00	0.00	0.00 12/15/2023	12/31/2024		-370.00
825	CDM4FXTD	1,200.00	t0383152	1,258.00	903.00	1,205.00	0.00 5/26/2022	5/31/2024		-671.34
826	CDM3CXTB	1,100.00	t0054152	1,247.00	1,100.00	350.00	0.00 8/1/2007	3/31/2024		0.00
827	CDM3CXTB	1,100.00	t0328752	1,447.00	1,205.00	400.00	0.00 12/18/2016	11/30/2024		19.77
828	CDM2CXTA	1,000.00	t0369091	1,039.00	1,000.00	350.00	0.00 8/15/2020	3/31/2025		-1,000.00
829	CDM3CXTB	1,100.00	t0376012	1,247.00	1,175.00	600.00	0.00 5/28/2021	6/30/2024	4/30/2024	-1,273.37
830	CDM2CXTA	1,000.00	t0370588	1,239.00	1,025.00	600.00	0.00 9/1/2020	3/31/2025		9.53
903	CDM4FXTA	1,200.00	t0360967	1,283.00	1,095.00	400.00	0.00 9/27/2019	7/31/2024		0.00
905	CDM3CXTA	1,100.00	VACANT	1,272.00	0.00	0.00	0.00			0.00
907	CDM3CXTA	1,100.00	t0386520	1,172.00	970.00	915.00	0.00 10/15/2022	10/31/2024		0.00
908	CDM4FXTA	1,200.00	t0054620	1,078.00	1,075.00	350.00	0.00 8/13/2007	8/31/2024		42.63
909	CDM4FXTA	1,200.00	t0396454	1,278.00	1,260.00	0.00	0.00 7/1/2023	6/30/2024		0.00
910	CDM3CXTA	1,100.00	t0392597	1,172.00	1,100.00	1,065.00	0.00 2/1/2023	7/31/2024		-1,049.75
912	CDM3CXTA	1,100.00	t0386964	1,272.00	582.00	1,145.00	0.00 7/15/2022	7/31/2024		-677.60
913	CDM4FXTA	1,200.00	t0396661	1,278.00	1,260.00	0.00	0.00 6/30/2023	6/30/2024	2/23/2024	1,470.00
914	CDM4FXTA	1,200.00	t0044071	1,278.00	1,095.00	350.00	0.00 6/1/2006	5/31/2024		0.00
915	CDM3CXTA	1,100.00	t0043754	1,172.00	1,015.00	350.00	0.00 6/1/2006	5/31/2024		-2,115.00
916	CDM4FXTC	1,200.00	t0367425	1,372.00	1,265.00	500.00	0.00 8/15/2020	9/30/2024	5/30/2024	0.00
917	CDM3CXTA	1,200.00	t0010067	1,172.00	367.00	100.00	0.00 7/1/1976	9/30/2024		0.00
918	CDM3CXTA	1,100.00	t0386568	1,272.00	1,175.00	995.00	0.00 7/1/2022	12/31/2022	4/30/2024	0.00
919	CDM4FXTA	1,200.00	t0370609	1,278.00	1,160.00	400.00	0.00 9/28/2020	9/30/2024		0.00
920	CDM3CXTA	1,100.00	t0257176	1,272.00	1,060.00	350.00	0.00 9/17/2010	10/31/2024		40.00
922	CDM4FXTA	1,200.00	t0246013	1,278.00	854.00	350.00	0.00 8/1/2009	2/28/2025		419.39
923	CDM4FXTA	1,200.00	t0371246	1,278.00	1,275.00	400.00	0.00 10/15/2020	10/31/2024		-134.07
925	CDM3CXTA	1,100.00	t0372262	1,172.00	1,040.00	400.00	0.00 11/23/2020	11/30/2024		-1,090.11
927	CDM3CXTA	1,100.00	t0390836	1,272.00	1,195.00	1,195.00	0.00 12/9/2022	9/30/2024		-1,255.00

Rent Roll

Sheyenne Terrace (pgshey01)

As Of = 12/31/2023

Month Year = 12/2023

Unit	Unit Type	Unit Resident	Name	Market	Actual	Resident	Other Move In	Lease	Move Out	Balance	
		Sq Ft		Rent	Rent	Deposit	Deposit	Expiration			
929	CDM4FXTA	1,200.00	t0386847	1,478.00	1,060.00	980.00	0.00	8/4/2022	8/31/2024	0.00	
930	CDM3CXTA	1,100.00	t0053919	1,172.00	1,110.00	350.00	0.00	8/1/2007	7/31/2024	0.00	
931	CDM4FXTA	1,200.00	t0392989	1,533.00	0.00	0.00	0.00	3/15/2023	3/31/2024	3/30/2024	-200.00
932	CDM3CXTA	1,100.00	t0047007	1,172.00	1,020.00	350.00	0.00	9/1/2006	8/31/2024		-8,160.00
933	CDM3CXTA	1,100.00	t0363679	1,172.00	950.00	600.00	0.00	1/9/2020	3/31/2022		312.00
934	CDM3CXTA	1,100.00	t0321776	1,172.00	1,005.00	400.00	0.00	4/5/2016	4/30/2024	3/27/2024	-112.60
935	CDM3CXTA	1,100.00	VACANT	1,172.00	0.00	0.00	0.00				0.00
936	CDM3CXTA	1,100.00	t0395790	1,172.00	1,110.00	1,110.00	0.00	7/1/2023	6/30/2024		0.00
937	CDM4FXTA	1,200.00	t0359462	1,078.00	1,070.00	400.00	0.00	7/8/2019	11/30/2024		190.00
940	CDM4FXTC	1,200.00	t0392905	1,372.00	1,245.00	0.00	0.00	3/2/2023	4/30/2025		-1,678.37
942	CDM3CXTA	1,100.00	t0381860	1,172.00	965.00	400.00	0.00	7/13/2018	3/31/2022		0.00
943	CDM4FXTA	1,200.00	t0279204	1,278.00	0.00	400.00	0.00	12/1/2012	7/31/2024		1.77
944	CDM3CXTA	1,100.00	t0398699	1,172.00	136.00	1,113.00	0.00	9/29/2023	9/30/2024		0.00
945	CDM3CXTA	1,100.00	t0395490	1,372.00	478.00	1,310.00	0.00	6/1/2023	5/31/2024	5/30/2024	0.00
946	CDM4FXTA	1,200.00	t0401045	1,278.00	1,445.00	0.00	0.00	12/29/2023	6/30/2024		-99.00
947	CDM3CXTA	1,100.00	t0307473	1,172.00	1,110.00	400.00	0.00	3/2/2015	9/30/2024		0.00
948	CDM4FXTA	1,200.00	t0400072	1,308.00	114.00	0.00	0.00	12/1/2023	11/30/2024		-1,745.00
949	CDM4FXTA	1,200.00	t0397460	1,283.00	1,265.00	1,265.00	0.00	7/25/2023	7/31/2024		248.41
950	CDM3CXTA	1,100.00	t0372373	1,272.00	1,135.00	400.00	0.00	12/15/2020	7/31/2024		-155.00
951	CDM4FXTA	1,200.00	t0392783	1,483.00	631.00	1,455.00	0.00	2/28/2023	3/31/2025		0.00
952	CDM3CXTA	1,100.00	t0377365	1,172.00	1,110.00	400.00	0.00	7/10/2021	7/31/2023		0.00
953	CDM3CXTA	1,100.00	t0376078	1,172.00	1,110.00	400.00	0.00	6/15/2021	9/30/2024		0.00
954	CDM4FXTC	1,200.00	t0401560	1,372.00	1,355.00	0.00	0.00	7/29/2023	7/31/2024		-200.00
955	CDM3CXTA	1,100.00	t0365491	1,172.00	1,110.00	400.00	0.00	3/31/2020	6/30/2024		-1,056.00
957	CDM4FXTA	1,200.00	t0390678	1,378.00	1,350.00	1,295.00	0.00	11/15/2022	11/30/2024		66.00
		Total	Sheyenne Terr	112,471.00	84,837.00	50,938.00	0.00				-32,039.53

Summary Groups	Square Footage	Market Rent	Actual Rent	Security Deposit	Other Deposits	# Of Units	% Unit Occupancy	% Sqft Occupied	Balance
Current/Notice/Vacant Residents	99,928.00	112,471.00	84,837.00	50,938.00	0.00	88	97.72	97.79	-32,039.53
Future Residents/Applicants	0.00	0.00	0.00	0.00	0.00	0			0.00

Rent Roll

Sheyenne Terrace (pgshey01)

As Of = 12/31/2023

Month Year = 12/2023

Unit	Unit Type	Unit Resident	Name	Market	Actual	Resident	Other Move In	Lease	Move Out	Balance		
	Sq Ft			Rent	Rent	Deposit	Deposit	Expiration				
Occupied Units				97,728.00	110,027.00			86	97.72	97.79		
Total Non Rev Units				0.00	0.00			0	0.00	0.00		
Total Vacant Units				2,200.00	2,444.00			2	2.27	2.20		
Totals:				99,928.00	112,471.00	84,837.00	50,938.00	0.00	88	100.00	100.00	-32,039.53